

**Proceedings of the Board of Review
City of Weyauwega
Friday, June 28, 2024**

The Assessor's Affidavit for Jake Baumbach of Associated Appraisal Consultants, Inc was received by Clerk Rebecca Loehrke before the meeting started.

The Board of Review meeting was called to order at 2:00 pm at the Weyauwega Municipal Building Council Chambers, roll call was taken. Members present: Paul Buchholz, Nick Gunderson, Holly King and Kaitlyn Appleby. Not present: Andrew Rosenwinkel. Also present were Jake Baumbach with Associated Appraisals and City Clerk Rebecca Loehrke.

Nick Gunderson was nominated for chairperson. *Motion Buchholz, second Appleby, to appoint Nick Gunderson as chairperson. Motion carried with all "ayes".*

Paul Buchholz was nominated for vice-chairperson. *Motion Appleby, second Gunderson, to appoint Paul Buchholz as vice-chairperson. Motion carried with all "ayes".*

Motion Buchholz, second Appleby, to approve the Board of Review minutes from October 26, 2023 and May 22, 2024 First Meeting. Motion carried with all "ayes."

Verify that a member has met the mandatory training requirements: It was noted that Holly King, Nicholas Gunderson and Kaitlyn Appleby viewed the training videos by the Local Government Education Program in 2023 and Paul Buchholz viewed the training videos in 2024. The Board has met the mandatory training requirements.

Verify ordinance on file relating to the Confidentiality of Information about Income and Expenses Requested by the Assessor in Property Assessment Matter: Ordinance 2023-4 is on file.

Receipt of the Assessment Roll by clerk from the Assessor: The clerk is in possession of the assessment roll from Assessor Baumbach.

Receive the Assessment roll and sworn statements from the clerk: The Board was presented with the assessment roll to review.

Review the Assessment Roll and Perform Statutory Duties: Assessor Baumbach reported that the City's level of assessment is at 96%. 2023 was the City's last full evaluation. 74 notices for open book were mailed out at the end of May. Two changes were made through open book. Assessor Baumbach reported that due to Act 12, Personal Property is now exempt effective 01-01-2024. The Board examined the roll and found no errors, omitted property or double assessed properties.

Discussion /Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.): No errors were found.

Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll: Assessor Baumbach noted that the two open book changes were already included in the assessment roll.

Allow taxpayers to examine assessment data: No taxpayers were present.

Review Notices of Intent to File Objection: No objections were given.

Proceed to hear objections, if any: No objections were given.

Consider/act on scheduling additional Board of Review Dates: No additional meetings are necessary.

Motion Appleby, second Buchholz, to adjourn at 4:00 p.m. Motion carried with all “ayes”.

Rebecca Loehrke
City Clerk