

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
MARCH 9, 2021

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 6:30 pm. Roll call was taken. Members Present: Bruce Goetsch, Keith Najdowski and Dewey Stelzner. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, Public Works Supervisor Kyle Young, City Engineer Thad Majkowski and Renee Swenson with Cedar Corp by Zoom.

Motion Goetsch, second Najdowski, to approve the meeting minutes from February 9, 2021. Motion carried with all "ayes".

Citizen Appearances: None

Engineer Report:

Cedar Corp –

A. Water System New Tower Update:

1) *Public Hearing regarding the Water System Improvements for the 2019 Community Development Block Grant – Public Facilities Program (CDBG-PF):*

Motion Stelzner, second Goetsch, to open the Public Hearing regarding the Water System Improvements for the 2019 Community Development Block Grant –Public Facilities Program (CDBG-PF). Motion carried with all "ayes".

Renee Swenson (by Zoom) went over the project update. Currently the project is approximately 50% complete. The project is proceeding as expected with no substantial delays or issues. Currently, connecting of the water main has been completed, the steel tank is being erected, and painting is scheduled for May/June 2021. Construction on the new Water Main is scheduled to begin April/May 2021 with completion scheduled for July 2021. Water Booster Station construction will also begin April/May 2021 with completion scheduled for August 2021. It is expected that the tank will be in operation and all construction will be completed by the end of August 2021. The final payment request and project completion report is required to be submitted to the State no later than December 31, 2021. There were no questions from the audience.

Motion Goetsch, second Stelzner, to close the Public Hearing. Motion carried with all "ayes".

2) *Tank A20 Pay Request #6 for \$73,625 contingent on receipt of wage rate verification and lien waivers: Motion Najdowski, second Stelzner, to approve Pay Request #6 for Tank A20 for \$73,625 contingent on receipt of wage rate verification and lien waivers. Motion carried with all "ayes".*

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- 3) Change Order #2 for a decrease of \$15,000 from Work Change Directive No. 3 and No. 4:** *Motion Stelzner, second Najdowski, to approve Change Order #2 for a decrease of \$15,000 from Work Change Directive No. 3 and No. 4. Motion carried with all "ayes".*

Majkowski reported that the pre-construction meeting for the Booster Station is next Tuesday. The demo on the old water tank could start in late July. Start-up of the new system could be end of August to beginning of September. Notification will be sent out to residents informing them when the switch over to the new tank will take place. Cedar Corp is currently in the process of getting property owners to sign the construction permit letters giving authorization for work crews to be on their properties during the construction process. Only about half of the authorization letters have been returned so far. Majkowski, Schroeder and Spierings meet with Ehlers to finalize the Safe Drinking Water Fund loan application. This application is due in June. There is also a Principal Forgiveness Loan that the City does qualify for that they will be submitting an application for. Schroeder noted that documents will come forward to council to go forward with the applications and submissions. The Clean Water Fund application will probably be done in May or June. Majkowski noted that interim financing will be needed until final acceptance of the Safe Drinking Water Fund goes through. Ehlers is looking into Bankers Bank which the City has done business with before and also BMO Harris. Ehlers is also looking into a potential rate case increase. It would be a conventional rate case increase with the PSC which is a lengthy process.

B. Wastewater Treatment Plant System Update: Majkowski reported that a Clean Water Fund application will be completed. Miron is working on shop drawings for the project and may see work starting late April to early May.

Discussion and possible action on Yard Waste Site License/Location: Committee asked for this to remain on the agenda for reminders. Schroeder noted nothing new at this point. Public Works is working on moving things around in the yard site.

Ratify replacement of furnace unit in garage at WWTP: The original contractor Black Haak Heating came back with an agreement that was twice as much as the original proposal. Public Works then contacted Hoffman Heating & Cooling who came in at \$11,445. *Motion Goetsch, second Najdowski, to approve furnace unit for garage at WWTP from Hoffman Heating & Cooling for \$10,995 and freight of \$450 for a total of \$11,445. Motion carried with all "ayes".*

Brush clean up and tree trimming along Park View Lane: Goetsch asked for an update on the clean up along Park View Lane. He hasn't seen any progress in that area and now the ice will be going out making it more difficult. Schroeder reported that staff started on the opposite side of the park near the kayak launch and will be working their way towards Park View Lane. Staff will continue to work on the clean up to the best of their ability.

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Discussion and possible action on Fire Hydrant painting quotes: Three quotes were received ranging from \$6,300 up to \$16,650 for painting 90 hydrants. The project will get split into two years with Main Street going north done this year and the south half of the city next year. Sunbow Painters from Appleton was the low estimate. They have not painted fire hydrants before but they are a very qualified commercial painter. *Motion Goetsch, second Stelzner, to approve the quote from Sunbow Painters for \$6,300 to paint the fire hydrants. Motion carried with all "ayes".*

Discussion on use of multiple engineering firms: The Mayor asked for the use of multiple engineering firms to be on the agenda. He is not happy with using two firms and paying for two companies. He feels it is a waste of time and money to have both firms working for the City. Discussion was had between committee members again on why we brought in another firm. The City only pays for McMahan when they work on a project. They are not paid a monthly fee. Cedar Corp is only working on the projects that they had already started before the engineering services were bid out.

Employee Resignation: Schroeder spoke that a Public Works Employee's last day is Friday. He will be having an exit interview on Thursday. There may be some information to share with the committee and would request a closed session at the next month's meeting. Schroeder also noted that the position will be posted until filled and the applicant needs to be licensed. Which is going to be difficult with the DNR not having testing due to the Pandemic. Will get the position posted within the week and will interview candidates as they come forward.

Administrator Report: Schroeder had nothing more to report.

Public Works Supervisor Reports: Young reported that the department finished hauling mulch out of the yard site. He figures it saved the City about \$13,000-\$14,000 hauling it out themselves. They are working on cold patching and tree/brush trimming during the nice weather. Immel was called out during the cold snap for a water leak on 2nd Ave. They were very efficient and were in and out of town within a few hours. The septage receiving valve is finally finished. The whole department attended the annual safety training in Waupaca put on by Fehr Graham. Young took Waupaca County Emergency Management around to all of the well stations and they took pictures for their records. Justin Zielke passed his playground inspection certification.

Set next meeting date/time: The next committee meeting is scheduled for Tuesday, April 13, 2021 at 6:30 pm.

Such Other Matters as Authorized by Law: Najdowski wanted to note that all of the different reports that are done by engineering firms for City projects are owned by the City. The City is able to use those reports for any engineering firm so the City would not be out any money.

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Motion Goetsch, second Stelzner, to adjourn at 7:15 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to approve Pay Request #6 for Tank A20 for \$73,625 contingent on receipt of wage rate verification and lien waivers.
2. Recommend to approve Change Order #2 for a decrease of \$15,000 from Work Change Directive No. 3 and No. 4.
3. Recommend to approve furnace unit for garage at WWTP from Hoffman Heating & Cooling for \$10,995 and freight of \$450 for a total of \$11,445.
4. Recommend to approve the quote from Sunbow Painters for \$6,300 to paint the fire hydrants.

Rebecca Loehrke
City Clerk