

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
JULY 8, 2024

The Finance Committee meeting was called to order by Chairman Shani Appleby at the Weyauwega Municipal Building Council Chambers at 6:48 pm immediately following the adjournment of the Ordinance Committee meeting. Roll call was taken. Members Present: Shani Appleby, Meta Berg and Pat Gorchals. Also Present: Mayor Rich Luedke, City Clerk Rebecca Loehrke, City Treasurer Trina Herbst-Gutche, Police Chief Brandon Leschke, Chris Gunderson, Austin Baehnman, Carson Faulkner, Bruce Goetsch, James Card, Brad Leonhardt, Marge Leonhardt, and Sam Berry .

Motion Appleby, second Berg, to approve the Finance Committee minutes from June 11, 2024. Motion carried with all "ayes".

Citizen Appearances: None

Discussion and possible action on Office Suite updates to Council Surface Tablets: Chief Leschke will be meeting with AIT on July 16th to go over upgrading our server and look at all of the City's IT needs. Leschke would like to see the City go towards the cloud based 365 versus paying for each device separately. Leschke would then like Mike Biese, the City's contact for AIT, to present to Council his plan to upgrade the server. Our current server is safe for now but it is out dated and with all of the recent computer hackings at the Waupaca School District and County of Waupaca he wants to make sure we will always be safe. Luedke asked to check if any of the AARP funds have been designated to go towards the system upgrades. Will table item till next month.

Cemetery Updates: Nothing more to report from Attorney Kalny

Discussion and possible action on renewal of three year agreement with Associated Appraisal Consultants for assessment work: Associated Appraisal Consultants submitted a new three year agreement for assessment work. *Motion Appleby, second Berg, to approve the new three year agreement with Associated Appraisal Consultants. Motion carried with all "ayes".*

Discussion on setting up workshops for Pay Scale Review and Budget Work: The Mayor would like to get started on the budget earlier than last year. He would like any Capital Request Forms be sent to him by August 1st. Lori with McMahan will be helping us again like she did last year for the budget. He would like the council to have a workshop on the budget and discuss the pay scale study that McMahan completed for the City. This first meeting Lori will not be at. Members decided to meet on August 29th for the budget workshop.

Approve Checks from 06/01/2024 through 06/30/2024 totaling \$391,403.55 and the monthly financial reports: *Motion Appleby, second Berg, to approve checks from 06/01/2024 through 06/30/2024 totaling \$391,403.55 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Berg and Gorchals; "nays" none. Motion carried.*

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Set next meeting date/time: Due to the August Primary Election, the next committee meeting will be held on Wednesday, August 14, 2024 immediately following the Ordinance Committee Meeting.

Such other matters as authorized by law: None

Motion Appleby, second Berg, to adjourn at 7:04 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to approve the new three year agreement with Associated Appraisal Consultants.
2. Recommend approving checks dated 06/01/2024 through 06/30/2024 totaling \$391,403.55 and the monthly financial statements.

Rebecca Loehrke
City Clerk