

CITY OF WEYAUWEGA  
FINANCE COMMITTEE PROCEEDINGS  
APRIL 4, 2022

The Finance Committee meeting was called to order by Chairman Kaley DuCoeur at the Weyauwega Municipal Building Council Chambers at 5:03 pm. Roll call was taken. Members Present: Kaley DuCoeur, Shani Appleby and Rich Luedke. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, and Chief Brandon Leschke.

*Motion DuCoeur, second Appleby, to approve the Finance Committee meeting minutes from March 7, 2022. Motion carried with all "ayes".*

**Citizen Appearances:** None

**Discussion and possible action on Depository Bank Follow-Up:** Schroeder reported that City Hall staff is going to wait for a little longer and see what happens. Have been informed there are two financial institutions that are actively seeking a location in the City. Will need to open something soon to be able to do daily deposits and get cash but would like to eliminate transferring everything over to a bank and then if someone different opens a location in the City to move all of those accounts again. The committee is good with letting City Staff handle where to open an account at.

**Continued discussion on Vacation, Sick & Comp Time in Personnel Manual:** DuCoeur reminded committee what was discussed at prior meetings. Options of looking at different work hours for City Staff, longevity pay, earn time for vacation, PTO vs vacation time. Luedke stated that the vacation time needs to be increased sooner and maxed out sick time also needs to be discussed. There are three employees currently maxed out in sick time and what benefit is there to them to stay till retirement. Schroeder reminded committee to not just look at what is tempting for new hires but also what is beneficial to existing staff. DuCoeur would like to contact a few communities that have recently updated their policies and discuss with them the changes that took place. Will continue to gather information for next committee meeting.

**Approve Checks from 03/01/2022 through 03/31/2022 totaling \$263,513.42 and the monthly financial reports:** *Motion DuCoeur, second Appleby, to approve checks from 03/01/2022 through 03/31/2022 totaling \$263,513.42 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Luedke and DuCoeur. Motion carried.*

**Administrator's Report:** Schroeder reported that he has submitted the Expenditure Restraint Report and the City will get money back in 2023. The limits were raised due to inflation which helped. Also reporting has started with the ARPA funds. The City has not used any money yet but still needs to submit reports. The first report for the CDI grant for Liebe's is also due. They have not done anything yet but hoping to start soon.

**Set next meeting date/time:** The next committee meeting will be scheduled at the Council Re-Organizational Meeting held April 19, 2022.

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**Such other matters as authorized by law:** None

*Motion DuCoeur, second Appleby, to adjourn at 5:23 pm. Motion carried with all "ayes".*

**Recommendations to Council:**

1. Recommend to approve checks dated 03/01/2022 through 03/31/2022 totaling \$263,513.42 and the monthly financial statements.

Rebecca Loehrke  
City Clerk