

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
FEBRUARY 13, 2023

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 6:37 pm. Roll call was taken. Members Present: Bruce Goetsch, and Chris Gunderson. Not Present: Cameron Looker. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, City Clerk Rebecca Loehrke, Kaley DuCoeur, and Rich Luedke.

Motion Goetsch, second Gunderson, to approve the minutes from January 10, 2023. Motion carried with all "ayes".

Citizen Appearances: None

Engineer Report: Nothing new to report.

Lawn Service Treatment Discussion and Action: Schroeder discussed how this was brought forward for discussion in both Recreation Committee and Public Works. The service is done to City properties twice a year at \$3,600. One citizen does not like the use of chemicals to improve the lawn. He believes everything should be left natural. *Motion Goetsch, second Gunderson, to allow TruGreen to continue to spray selected City properties at a cost of \$3,640.96. Motion carried with all "ayes".* Goetsch mentioned the idea of Public Works staff getting licensed to spray in the future.

Summer Public Works Position Discussion and Action: Schroeder contacted the City's Insurance Company and found out that an employee for the Summer Public Works position can be 16 not 18 like previously thought. The lower age limit may help to get a few more applicants for the summer position. *Motion Goetsch, second Gunderson, to approve an age limit of 16 or older for the Public Works summer employee position. Motion carried with all "ayes".*

UV Bulb Replacement Parts and Supplies quote: This system is the final disinfection of water from the WWTP that gets used from May 1st to September 30th. Currently the treatment plant has one complete set of bulbs but no backup bulbs at this time. The last time bulbs were ordered it took a long time to receive. *Motion Goetsch, second Gunderson, to order a replacement set of UV Bulbs from Mulcahy Shaw Water at a cost of \$10,148. Motion carried with all "ayes".*

Fournier Rotary Press Maintenance and Training Quote: The rotary press at the WWTP needs to be serviced and have current staff receive a training session to help learn ongoing maintenance procedures. Michael Lee is the only current employee that went through it last time. It will be a one day training session Fournier will do when they are out servicing the press. *Motion Goetsch, second Gunderson, to approve the quote from Fournier for maintenance and training of the rotary press at a cost of \$9,015.60. Motion carried with all "ayes".*

Waste Management Annual Increase: The contract with Waste Management has the option of an annual increase. The increase for this year will be 66 cents making the monthly cost of

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
FEBRUARY 13, 2023

garbage/recycling services to residents \$16.66 with an additional fuel surcharge. The fuel surcharge has gone down so the increase in the garbage/recycling service will not be noticeable to residents at this time. No action needed since this is part of the agreement with Waste Management.

Ehlers Sewer Utility Rate Study Proposal: Schroeder will be having Ehlers work on a Sewer Utility Rate Study. The last time it was done was in 2015. This doesn't mean it would necessarily cause an increase to resident's utility accounts but will see if everything is calculated correctly. *Motion Goetsch, second Gunderson, to approve a full Sewer Utility Rate Study with Ehlers for \$9,000. Motion carried with all "ayes".*

Administrator Report: Schroeder reported on the following items from the department:

- Found out that Well #3 does not need to be rehabilitated. Only a few minor repairs to make. This will save \$14,126.
- The lift station that was damaged from a car accident will hopefully be back up and running with a temporary panel by the end of the week. The final panel will be out some time yet.
- The East Street generator is a work in process. Working on installation with an electrical contractor and WE Energies for the gas line connection.
- Tony Burton's last day will be March 2nd. It will be a challenge because Michael Lee is the only other licensed operator. Schroeder is working on an updated job description to get out.

Set next meeting date/time: The next committee meeting will be Tuesday, March 14, 2023 at 7:00 pm.

Such Other Matters as Authorized by Law: None

Motion Goetsch, second Gunderson, to adjourn at 6:56 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to allow TruGreen to continue to spray selected City properties at a cost of \$3,640.96.
2. Recommend to approve an age limit of 16 or older for the Public Works summer employee position.
3. Recommend to order a replacement set of UV Bulbs from Mulcahy Shaw Water at a cost of \$10,148.
4. Recommend to approve the quote from Fournier for maintenance and training of the rotary press at a cost of \$9,015.60.
5. Recommend to approve a full Sewer Utility Rate Study with Ehlers for \$9,000.

Rebecca Loehrke – City Clerk