

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
OCTOBER 8, 2024

The Finance Committee meeting was called to order by Chairman Shani Appleby at the Weyauwega Municipal Building Council Chambers at 6:25 pm immediately following the adjournment of the Ordinance Committee meeting. Roll call was taken. Members Present: Shani Appleby, Meta Berg and Pat Gorchals. Also Present: Mayor Rich Luedke, City Clerk Rebecca Loehrke, City Treasurer Trina Herbst-Gutche, Police Chief Brandon Leschke, Chris Gunderson, Austin Baehnman, Lori Gosz, Janelle Wieters, Wendy Ponto and Heather Ponto.

Motion Appleby, second Gorchals, to approve the Finance Committee minutes from September 10, 2024. Motion carried with all "ayes".

Citizen Appearances: None

Update on the 2025 Budget Preparation: Gosz went over the draft of the 2025 Budget that has been prepared so far. Most of the revenue figures are in. Waiting on a few things from the State yet on what can be levied for property taxes. We do not have the numbers yet for the City's Health Insurance. Gosz has a few questions for our auditors on coding of cemetery funds. Gosz will be meeting with the Chief, Mayor and Treasurer next week to work on the budget.

Discussion and possible action on compensation for additional job duties for City Staff: Discussion was brought up by Clerk Loehrke for the additional job duties herself and the treasurer have been doing for the last year since Administrator Schroeder had left and even when Administrator Rennie was here. The Mayor would like to wait and discuss more next month when he knows better what is available in the budget. He will also be meeting with Gosz to go over budget items next week.

Discussion and possible action on Cell Phone Reimbursement for City Staff: The Clerk and Treasurer are using their personal phones more and more for City business. Instead of issuing them city phones they would like to be reimbursed for some of the monthly expense of the phone. *Motion Appleby, second Berg, to reimburse the Clerk and Treasurer \$50.00 per month for cell phone expense. Motion carried with all "ayes".*

Approve Checks from 09/01/2024 through 09/30/2024 totaling \$220,015.46 and the monthly financial reports: *Motion Appleby, second Berg, to approve checks from 09/01/2024 through 09/30/2024 totaling \$220,015.46 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Berg and Gorchals; "nays" none. Motion carried.*

Set next meeting date/time: Next committee meeting will be held on Tuesday, November 12, 2024 immediately following the Ordinance Committee Meeting.

Such other matters as authorized by law: None

Motion Appleby, second Gorchals, to adjourn at 7:02 pm. Motion carried with all "ayes".

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Recommendations to Council:

1. Recommend to approve reimbursing the Clerk and Treasurer \$50.00 per month for cell phone expense.
2. Recommend to approve checks dated 09/01/2024 through 09/30/2024 totaling \$220,015.46 and the monthly financial statements.

Rebecca Loehrke
City Clerk