

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
JANUARY 4, 2022

The Finance Committee meeting was called to order by Chairman Kaley DuCoeur at the Weyauwega Municipal Building Council Chambers at 6:16 pm. Roll call was taken. Members Present: Kaley DuCoeur and Rich Luedke. Not Present: Shani Appleby. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, and Clerk Rebecca Loehrke.

Motion DuCoeur, second Luedke, to approve the Finance Committee meeting minutes from December 14, 2021. Motion carried with all "ayes".

Citizen Appearances: None

Vacation, Sick Time & Comp Time Policy in Personnel Manuel – Discussion: Schroeder reported this was put on the agenda to start the review process of the City personnel policies. Committee members feel that the vacation policy needs to have shorter time frames to accrue vacation time. It is not favorable for long term employees. Discussion was also brought up on PTO vs sick time bank. Schroeder noted that the language on comp time needs to be cleaned up and easier to understand. Luedke also noted that the shoe allowance for Public works is too small and it needs to be increased. Schroeder brought up the minimal longevity pay. It needs to be looked at because the current amount is not a benefit to employees. Luedke asked for examples from surrounding municipalities on their policies and if they use PTO time. Schroeder will collect information from surrounding municipalities and Waupaca County who just went to PTO time and give it out to committee members to review before the next committee meeting. He would also like to invite City Treasurer Trina Herbst-Gutche to the next meeting for her input since she will be dealing with all of the reporting.

Fire on Ice Donation Request – Discussion & Possible Action: Fire on Ice has again requested \$1,000 which goes to help offset the cost of the water utility bill for the track that is put in for the event. *Motion Luedke, second DuCoeur, to approve the \$1,000 donation to Fire on Ice. Motion carried with all "ayes".*

Approve Checks from 12/01/2021 through 12/31/2021 totaling \$173,821.02 and the monthly financial reports: *Motion DuCoeur, second Luedke, to approve checks from 12/01/2021 through 12/31/2021 totaling \$173,821.02 and the monthly financial reports. A roll call vote was taken with "ayes" from Luedke and DuCoeur. Motion carried.*

Administrator's Report: Schroeder reported that the end of 2021 is wrapping up good. Unfortunately only a few days into 2022 and there are significant repairs and breakdowns to equipment and vehicles.

Set next meeting date/time: The next committee meeting is scheduled for Monday, February 7, 2022 at 4:00 pm.

Such other matters as authorized by law: None

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Motion Luedke, second DuCoeur, to adjourn at 6:39 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to approve the \$1,000 donation to Fire on Ice.
2. Recommend to approve checks dated 12/01/2021 through 12/31/2021 totaling \$173,821.02 and the monthly financial statements.

Rebecca Loehrke
City Clerk