

CITY OF WEYAUWEGA  
FINANCE COMMITTEE PROCEEDINGS  
SEPTEMBER 12, 2023

The Finance Committee meeting was called to order by Dewey Stelzner at the Weyauwega Municipal Building Council Chambers at 6:28 pm. No quorum was available due to Kaley DuCoeur not being present and Tim Litscher resigning as of 07/31/2023. Also Present: Mayor Rich Luedke, City Clerk Rebecca Loehrke, City Treasurer Trina Herbst-Gutche, Chief Brandon Leschke, Bruce Goetsch, Shani Appleby, Chris Gunderson, Andy Schmidt, John Hanke, Richard Rupno, Sam Berry, Erik Jensen, Tracy Jensen, Jonathan Mogilka & Ben Coenen with Gold Cross Ambulance Service and Chief Tom Cullen and Dan Nehring with the Weyauwega Area Fire Department.

The August 8, 2023 minutes will be approved at the October meeting due to no quorum.

**Citizen Appearances:** None

**Discussion and possible action on Library Fines Account and Finances:** City Treasurer Herbst-Gutche spoke to the council on the need to correct how the library handles their “fines” account. It has not been handled correctly over the years with the Library thinking the money is going into an account for them to use later. That money is actually supposed to rollover into the budget at the end of the year to help cover expenses. The library needs to properly budget for capital expenditures. The City needs to follow what the auditors are recommending to be in compliance. Recommendation by Stelzner to approve following auditor recommendations on rolling over the fines account at year end and having the library budget properly for capital expenditures.

**Discussion and possible action on agreements with McMahon for Executive Selection and Management Counsel:** Agreements from McMahon for both the Administrator search and an Interim Administrator were in the packet. The Interim Administrator will be on an as-needed basis. Recommendation by Stelzner to approve agreements with McMahon for Executive Selection and Management Counsel.

**Camera Recording System Proposal Discussion & Possible Action:** Leschke and Luedke both reported on the City’s current system which is no longer being supported with internet explorer going away. The Police department has had lots of issues getting the camera to work in the interview room and evidence rooms. These updated camera systems proposed by AIT will come out of the City’s ARPA funds. Recommendation by Stelzner to approve the purchase of the camera recording system proposed by AIT.

**Oakwood Cemetery Transfer Process to City:** Will be preparing to take over the Cemetery in 2024. Will budget \$50,000-\$70,000. Attorney Kalny will have to draft the paperwork that is needed at that time.

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**Approve Checks from 08/01/2023 through 08/31/2023 totaling \$253,295.87 and the monthly financial reports:** Recommendation by Stelzner to approve checks dated 08/01/2023 through 08/31/2023 totaling \$253,295.87 and the monthly financial statements at the September Council meeting.

**Set next meeting date/time:** The next committee meeting will be held on October 10<sup>th</sup> immediately following the Ordinance Committee Meeting.

**Such other matters as authorized by law:** None

*Meeting was adjourned at 6:47 pm.*

**Recommendations to Council:**

1. Recommendation to approve following auditor recommendations on rolling over the fines account at year end and having the library budget properly for capital expenditures.
2. Recommendation to approve agreements with McMahan for Executive Selection and Management Counsel.
3. Recommendation to approve purchase of the camera recording system proposed by AIT.
4. Recommendation to approve checks dated 08/01/2023 through 08/31/2023 totaling \$253,295.87 and the monthly financial statements.

Rebecca Loehrke  
City Clerk