

CITY OF WEYAUWEGA
COMMITTEE OF THE WHOLE PROCEEDINGS
SEPTEMBER 9, 2025

The Committee of the Whole meeting was called to order by Mayor Rich Luedke at the Weyauwega Municipal Building Council Chambers at 6:30 pm. Roll call was taken. Members Present: Chris Gunderson, Shani Appleby, Austin Baehnman, Meta Berg, Kesha Butzin and Pat Gorchals. Also Present: Mayor Rich Luedke, City Clerk Rebecca Loehrke, and Police Chief/Public Works Supervisor Brandon Leschke.

Motion Gunderson, second Butzin, to approve the Committee of the Whole minutes from August 12, 2025. Motion carried with all "ayes".

Citizen Appearances: None

Public Health & Relief (Ordinance):

- 1) Discussion on establishing ordinance for Mobile Home Parks Utility Billing/Master Meters: Just information that this will be coming forward for review. The City will be installing a master meter at the mobile home park, most likely in the spring and will need to have a section added to our City ordinances. Attorney Kalny's office will be working on this.
- 2) Discussion on signage for Cruz Inn 2: Gunderson asked about the sign for Cruz Inn 2 and if an application has been sent yet. Clerk Loehrke reported that since the Plan Commission will be rewriting the chapter on signage, she felt it was inappropriate to send an application at this time. The rewrite of the zoning chapter should be done by the end of the year, and an application will be sent at that time. There are two other businesses in town that have put up signage without a sign permit application being completed that will also get letters once the rewrite of the chapter is complete.

Police, Fire & Ambulance Committee:

- 1) Department Update - Chief Leschke went over his report that was submitted in the meeting packet. Highlights include the speed trailer out around the city over the summer months which seemed to have an effect on speeding complaints. SRO McClone will remain on the part-time roster for 3 months as he transitions out. Leschke has received 3 applications for the SRO position. One internal application and two external applications. The deadline to submit an application is at noon on September 10th. The department is struggling to fill shifts with current part time officers. Having day staff come in early on their shifts or stay late to cover shifts. Will see if scheduling gets better in 2026 or may be looking at other options in 2027. Officer Rode has been doing a great job of getting vehicles fixed under warranties and getting repairs done to vehicles before the warranty runs out.

Public Works Committee:

- 1) Department Update - Leschke went over his report that was submitted in the meeting packet. Highlights include using a trial product at the WWTP in lieu of ferric acid; staff

CITY OF WEYAUWEGA
COMMITTEE OF THE WHOLE PROCEEDINGS
SEPTEMBER 9, 2025

repairing a broken defuse pipe; hydrant flushing done; water meter testing done; turning/exercising water valves throughout the city being done; a suspected water main break due to unusual amount of water usage but no location determined yet. Staff is checking certain areas for any signs. Painting of streets/curbs is taking place now. Manholes are being surveyed for ring protection before winter comes. The swim lake inflatables are being cleaned. Our part-time employee was involved in an accident with a chain saw. It was a minor accident that could have been much worse. She is back to work. All paperwork has been submitted. Leschke reported that there are a ton of stumps that could be ground up in the cemetery. He would also like to look at closing the yard site a little early so clean up and removal of debris can be done before it gets too cold. A tentative date of December 1st was discussed.

- 2) Discussion on direction for Snow Removal: Winter season is coming fast and Leschke is needing direction on how to proceed with the snow removal for the city. If the Council wants the City to continue to do as much of the snow removal as possible and only call in Faulks Bros when there is a large accumulation of snow then the City needs to invest in a different plow truck.

- a. Discussion/Possible Action on lease of Toolcat for Winter Season: The Toolcat would be valuable for snow removal and mowing operations. The city would then get rid of the John Deere mower.
- b. Discussion/Possible Action on Lease of Dump/Plow Truck: Leschke and Mike Lee meet with Packer City International dealership. They will be having some used plow trucks coming in soon. Would be looking to try a tandem axle truck to see if it would work for the city. Packer City said they could get us a slightly used plow truck for approximately \$70,000. Southgate could lease the city a new plow truck.

Leschke feels the plow truck is a must have now. The Toolcat would be nice but could wait and see how the budget is for 2026. He also talked with Premier Community Bank on financing the truck and there are several options they can give the city. Committee gave Leschke the direction to get proposals on a used tandem plow truck and options to finance with Premier Community Bank.

- 3) Discussion/Recommendation on Waupaca County Highway Department Service Agreement for 2026-2028: The agreement with Waupaca County Highway Department is up for renewal. The cost increased from \$1,900 per year to \$2,850 per year of services by the highway department. Committee would like to have the streets listed on page 1 like the prior agreement had. *Motion Baehnman, second Gunderson, to approve the 2026-2028 Service Agreement with the Waupaca County Highway department pending the addition of the streets to be serviced. Motion carried with all "ayes".*

Public Property & Purchasing Committee: Nothing to report

CITY OF WEYAUWEGA
COMMITTEE OF THE WHOLE PROCEEDINGS
SEPTEMBER 9, 2025

Finance Committee:

- 1) Discussion/Review of City's Purchasing Policy: Leschke asked for discussion on the policy. Is the council still good at \$25,000 for limit or would they like to increase amount since \$25,000 doesn't go far now. The policy was last reviewed in 2020 and continues to work. The committee would like to see changes to verbiage since the City does not have an administrator at this time and include the Mayor. *Motion Appleby, second Berg, to add "City Administrator and/or Mayor" to the purchasing policy verbiage. Motion carried with all "ayes".*
- 2) Discussion/Recommendation on checks from 08/01/2025 through 08/31/2025 totaling \$313,615.56 and the monthly financial reports: *Motion Appleby, second Berg, to recommend approving checks from 08/01/2025 through 08/31/2025 totaling \$313,615.56 and the monthly financial reports. A roll call vote was taken with "ayes" from Berg, Gorchals, Gunderson, Appleby, Baehnman and Butzin. Motion carried.*

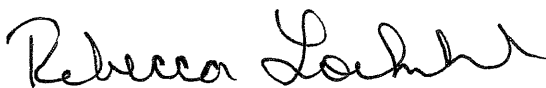
Next meeting date/time: Special City Council meeting on September 10 at 5:30pm. Regular City Council meeting on September 15th at 6:30pm. Plan Commission September 17th at 6:00 pm and September 29th at 6:00pm. Special City Council on September 29th at 6:30 pm. Next Recreation and Committee of the Whole meetings will be October 14th.

Such other matters as authorized by law: The next Fire District meeting is September 23rd at 6:30pm.

Motion Gunderson, second Appleby, to adjourn at 7:49 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend approving the 2026-2028 Service Agreement with the Waupaca County Highway Department with the addition of the streets to be serviced.
2. Recommend adding "City Administrator and/or Mayor" to the purchasing policy.
3. Recommend approval of checks from 08/01/2025 through 08/31/2025 totaling \$313,615.56 and the monthly financial reports.



Rebecca Loehrke
City Clerk