

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
DECEMBER 14, 2021

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 7:00 pm. Roll call was taken. Members Present: Bruce Goetsch and Chris Gunderson. Not present: Cameron Looker. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, Public Works Supervisor Kyle Young, and City Engineer Thad Majkowski.

Motion Goetsch, second Gunderson, to approve the meeting minutes from November 9, 2021. Motion carried with all "ayes".

Citizen Appearances: None

Engineer Report:

Cedar Corp –

a. Water System New Tower Update: The change order is for a quantity adjustment to balance out the contract.

1. **Water Tank A20 Change Order #5 for a decrease of \$2,030:** *Motion Goetsch, second Gunderson, to approve Water Tank A20 Change Order #5 for a decrease of \$2,030. Motion carried with all "ayes".*
2. **Water Tank A20 Pay Request #13 for \$34,041.75:** *Motion Goetsch, second Gunderson, to approve Water Tank A20 Pay Request #13 for \$34,041.75 contingent on lien waivers and wage rate verifications. Motion carried with all "ayes".*

b. Booster Station Update: Majkowski received an email that the generator install is still on for December 20th.

c. Wastewater Treatment System Update: No pay request – only paperwork to finalize the contract.

1. **Certificate of Substantial Completion:** *Motion Goetsch, second Gunderson, to approve the Certificate of Substantial Completion for the WWTP Project. Motion carried with all "ayes".*

Discussion and possible action on Fehr Graham Annual Regulatory Safety Services

Agreement: This is the annual contract for Safety Services that Fehr Graham provides to the City. The annual cost is \$2,650. *Motion Goetsch, second Gunderson, to approve the annual agreement with Fehr Graham for safety services at a cost of \$2,650. Motion carried with all "ayes".*

3rd Avenue Extension Discussion: Schroeder reported on the ongoing discussions he has had on the 3rd Avenue Extension. He has received documents from Waupaca County that has been sent to the City Attorney to review. The City has a 50' easement for utilities but not for a road extension. The City may not be liable to put a road in to an area that is not going to be developed and created into lots. Some documents that Schroeder received date back as far as

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the 1920's. At this point Attorney Kalny will be reviewing it with his staff and will get back to the City in January.

Public Works Supervisor Report: Supervisor Young reported on the following items from the department:

- Young and Lee attended water tank training in Plover.
- Young will be attending the WWOA meeting Thursday in Marion.
- Burton took his basic Wastewater Treatment test last week. Scores are not back yet.
- Rotary screen has been serviced and working much better
- Snow clean up went well for the amount of wet heavy snow that was received. Was the largest amount handled by the department since 2018. Have a minor repair to make to the freightliner. Staff did really well.
- Participated in the Christmas Parade with equipment in the parade and helped with traffic control.

Administrator Report: Schroeder reported on the follow:

- Thanked the Public Works Staff for their hard work during the snow storm
- Thanked Office Staff for dealing with complaints and putting out fires over the phone
- Received comments thanking the Public Works Staff for all they do to keep the City safe and clean
- The new water tower is featured in the Tnemec Tanks 2022 Tank of the Year Calendar for December.

Set next meeting date/time: The next committee meeting is scheduled for Tuesday, January 11, 2022 at 7:00 pm.

Such Other Matters as Authorized by Law: Goetsch asked Majkowski about the water damage to the new tower. Not everything has been finalized yet. Water valves in the tower stem were left open and when the water was turned on to the tank water had flooded the stem which caused damage to the instrument panel. No one is owning up to the error. This is all part of the punch list items that will be reviewed before the project can be closed out.

Motion Goetsch, second Gunderson, to adjourn at 7:21 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to approve Water Tank A20 Change Order #5 for a decrease of \$2,030.
2. Recommend to approve Water Tank A20 Pay Request #13 for \$34,041.75 contingent on lien waivers and wage rate verifications.
3. Recommend to approve the Certificate of Substantial Completion for the WWTP Project.
4. Recommend to approve the annual agreement with Fehr Graham for safety services.

Rebecca Loehrke – City Clerk