

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
NOVEMBER 10, 2020

The Finance Committee meeting was called to order by Chairman Keith Najdowski at the Weyauwega Municipal Building Council Chambers at 3:00 pm. Roll call was taken. Members Present: Keith Najdowski, Shani Appleby and Rich Luedke. Also Present: City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, and Chief Jerry Poltrock.

Motion Najdowski, second Appleby, to approve the Finance Committee meeting minutes from October 13, 2020. Motion carried with all "ayes".

Citizen Appearances: None

Archive Social proposal – Discussion/Action: Schroeder and Sergeant Leschke both heard presentations from Archive Social on Social Media Archiving. The City and Police Department both have Facebooks accounts which are not in compliance with state records regulations. Clintonville, Omro, Appleton and Grand Chute have all recently gone with Archive Social for their social media archiving. For two accounts it would cost the city \$2,388 a year. The City could be assessed a large penalty if not in compliance with state regulations on public records on social media. If we start right away with Archive Social they will give us December free. *Motion Najdowski, second Appleby, to accept the proposal from Archive Social for \$2,388 for 2021 with December of 2020 free. Motion carried with all "ayes".*

Business Incentives Request – Discussion Only: Schroeder reported on the email in the packet that was sent from the company that purchased the old Lakeview Manor Property. Wega Estates LLC is looking for any incentives the City could offer to them. They have concerns with the trains and asked about the unpaved road on the back side that goes to the North. Unfortunately that is not City property and the City is not able to do anything with it. They asked about lighting and Appleby thought from her past experiences of working in that area that it was lit fairly well. The City can have the Police Department monitor the lighting to see if additional poles are needed in the area. The company can look into Focus on Energy grants to upgrade their lighting to LED lights which the City has done for city owned properties. Unfortunately the City is not for hire and cannot go into business for offering different services such as snow plowing and grass cutting. This area is also not located in a TIF district. The committee would like Schroeder to relay to them that most of the requests are out of the scope of City practices but can monitor lighting for public safety.

Property surrounding E5617 County Rd AA (Mike Koch) – Discussion Only: Mr. Koch has been discussing with Administrator Schroeder lots of ideas on things he would like to do with his property and the city owned property to the east and west of him. Mr. Koch asked if the City would have any interest in selling the properties to him. The committee discussed the possibility of selling the lot to the east of Mr. Koch's but it is designated wetland property which would not allow development on. The trail from AA to the lake should stay city property to allow an access to the lake. Schroeder commented that he is unclear on what Mr. Koch's plans are with the land. He has lots of ideas but has not officially submitted any plans. Also not sure if Mr. Koch knows that the property is wetlands. The committee would like Schroeder to go back

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to Mr. Koch and ask for more information on what his plans would be and to also inform him that the property is designated wetlands.

Bank First Correspondence: A letter from Bank First was sent out that the branch in Weyauwega will be closing at the end of January. This was a complete shock to everyone including the employees. Schroeder spoke with Suzette Jorgenson, Manager of the Weyauwega branch, and if the City would choose to open a checking account with them they would set up a courier service to come to Weyauwega and get our deposits. Schroeder mentioned that it does not look good for a municipality to go outside of the area for banking needs even though we have had issues with BMO. The committee would like to wait and see if another bank buys the building. They agree to not move any accounts at this time. The accounts at Bank First and BMO will stay there for now.

Approve Checks from 10/01/2020 thru 10/31/2020 totaling \$510,346.38 and the monthly financial reports: *Motion Najdowski, second Appleby, to approve checks from 10/01/2020 through 10/31/2020 totaling \$510,346.38 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Najdowski and Luedke. Motion carried.*

Administrator's Report: Schroeder reported that the final submission period for the Routes to Recovery Funds started November 9th. So far the City has received \$12,000 back and he is looking to submit \$6,000 - \$8,000 more in expenses.

Set next meeting date/time: The next committee meeting will be held on Tuesday, December 8, 2020 at 3:00 pm.

Such other matters as authorized by law: Schroeder forgot to mention in his administrator's report that he is concerned with the Families First Coronavirus Response Act that will expire on December 31st. How are employees going to be paid when sick or quarantined multiple times and don't have a lot of paid time off accumulated yet? Currently the bill pays for 14 days then the employee would need to use any vacation/sick/comp time they would have. The City needs to think if the bill is not renewed how do we protect our employees. We need to have a plan in place.

Motion Najdowski, second Appleby, to adjourn at 3:30 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to accept the proposal from Archive Social for \$2,388 for 2021 with December of 2020 free.
2. Recommend to approve checks dated 10/01/2020 thru 10/31/2020 totaling \$510,346.38 and the monthly financial statements.

Rebecca Loehrke
City Clerk