

CITY OF WEYAUWEGA  
PUBLIC WORKS COMMITTEE PROCEEDINGS  
MARCH 8, 2022

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 7:04 pm. Roll call was taken. Members Present: Bruce Goetsch, Cameron Looker and Chris Gunderson. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, Public Works Supervisor Kyle Young, and Engineer Thad Majkowski.

*Motion Goetsch, second Looker, to approve the regular committee meeting minutes from February 8, 2022 and special committee meeting minutes from February 23, 2022. Motion carried with all "ayes".*

**Citizen Appearances:** None

**Engineer Report:**

**Cedar Corp –**

**a. Water System Update & Project Funding Dates:** Majkowski reported that he and staff are working on the Safe Drinking Water Fund. Hoping to close on the loan at the May meeting. Presented a funding summary for the Water System Improvements. The project came in approximately \$50,000 under budget. Total project cost was just under 3.3 million. City received the 1 million CDBG grant and a \$500,000 principal forgiveness with the Safe Drinking Water Fund. Looking at 1.485% financing for a 20 year period.

**b. Booster Station C20 Update:** Booster Station will be closing out tonight.

- 1) Booster C20 Change Order #5 for a decrease of \$50,006: The decrease is the amount that was paid to WE Energies directly from the City. WE Energies requested payment not go thru contractors. *Motion Goetsch, second Gunderson, to approve Booster C20 Change Order #5 for a decrease of \$50,006. Motion carried with all "ayes".*
- 2) Booster C20 Pay Request #10 Final for \$35,909.84: No lien waivers are needed. *Motion Goetsch, second Looker, to approve the Booster C20 Pay Request #10 Final for \$35,909.84. Motion carried with all "ayes".* The check will be cut immediately and send to Findorf to be cleared by the end of the month. Project needs to be closed out by the end of March.
- 3) Final Closeout Documents – Certificate of Substantial Completion: *Motion Goetsch, second Gunderson, to approve the Certificate of Substantial Completion for Booster Station C20 project: Motion carried with all "ayes".*

**c. Wastewater Treatment System D20 Update & Project Funding Dates:** Majkowski went over the funding summary for the Wastewater Treatment Plant project. There was a slight increase of \$6,100. Total project cost came in at \$625,626.79. Clean Water Fund principal forgiveness is at \$191,673. Funding will also be at 1.485% for a 20 year period. The Clean Water Fund Loan will close in April.

**Discussion and possible action on 3<sup>rd</sup> Avenue and potential extension:** Schroeder reported on Attorney Kalny's recommendation to not extend the road. Schroeder will forward the

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information to the land owner which he has already spoken to them about the City's decision. Another property owner on 3<sup>rd</sup> Avenue is looking to subdivide some vacant land and sell it which is going to Plan Commission for discussion at their next meeting.

**Discussion and possible action on renewal with HydroCorp for cross connection control services:** HydroCorp's contract is up for renewal. They have been doing a great job over the years and have been great to work with. *Motion Goetsch, second Gunderson, to approve the renewal contract with HydroCorp for Cross Connection Control Services for \$9,504 for 2 years. Motion carried with all "ayes".*

**Discussion and possible action on Interim Advance Operator Agreement with the City of Waupaca:** Schroeder presented a draft agreement with the City of Waupaca for coverage of a licensed operator because of the resignation of Kyle Young. The City of Waupaca was very impressed with how the treatment plant runs. They said it is very well taken care of and very impressed with our staff. They are very confident it will be a simple procedure. *Motion Goetsch, second Gunderson, to approve the Interim Advance Operator Agreement with the City of Waupaca. Motion carried with all "ayes".*

**Public Works Supervisor Report:** Supervisor Young reported on the following items from the department:

- The Western plow is working great.
- Brush pile on AA was burned last week.
- Bauer Electric installing intrusion alarm and new booster station.
- City of Waupaca took tour of treatment plant last week.
- Several flooding issues over the weekend due to the heavy rain and frost still in the ground. One catch basin was damaged while trying to open a manhole cover and will be repaired this summer.
- Looking at areas in the park for tree replacement
- He is confident that the department will do a good job with his departure.
- Thanked the City for all the opportunity of growth in his job

**Administrator Report:** Schroeder thanked Young for his years of service to the City of Weyauwega and noted that Young has been nominated for Operator of the Year for our region. This is quite an honor for him.

**Set next meeting date/time:** The next committee meeting is scheduled for April 12<sup>th</sup> at 7:00 pm.

**Such Other Matters as Authorized by Law:** Goetsch asked about fixing manhole covers. There is one on Mill Street south of South Street that keeps getting clipped with the snow plow. Young will add it to the list to be repaired this year. Schroeder reported that he was told that asphalt pricing from Waupaca County Highway Department will be 20% higher this year. This

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may hinder some upcoming projects. Also fuel pricing will affect the budget. Garbage fees will need to be discussed at the next committee meeting because of the fuel sur charges. Mayor Spierings mentioned that the County has ordered the kayak launch to put in at Gill's Landing and the cost is up \$14,000 more than when the City ordered one.

*Motion Goetsch, second Looker, to move into closed session at 7:35 pm pursuant to §19.85(1)(c) Wis. Stats., in consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council. The reason for the closed session is discussion on the Public Works Supervisor resignation and hiring process. If the committee adjourns into closed session it may choose to reconvene in to open session at the completion of the closed session pursuant to §19.85(2) Wis. Stats. A roll call vote was taken with "ayes" from Goetsch, Looker and Gunderson. Motion carried.*

*Motion Goetsch, second Looker, to adjourn in closed session at 8:10 pm. Motion carried with all "ayes".*

**Recommendations to Council:**

1. Recommend to approve Booster C20 Change Order #5 for a decrease of \$50,006.
2. Recommend to approve the Booster C20 Pay Request #10 Final for \$35,909.84.
3. Recommend to approve the Certificate of Substantial Completion for Booster Station C20 project.
4. Recommend to approve the renewal contract with HydroCorp for Cross Connection Control Services for \$9,504 for 2 years.
5. Recommend to approve the Interim Advance Operator Agreement with the City of Waupaca.

Rebecca Loehrke  
City Clerk