

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
MARCH 9, 2021

The Finance Committee meeting was called to order by Chairman Keith Najdowski at the Weyauwega Municipal Building Council Chambers at 3:00 pm. Roll call was taken. Members Present: Keith Najdowski, Shani Appleby and Rich Luedke. Also Present: City Administrator Jeremy Schroeder and Clerk Rebecca Loehrke.

Motion Najdowski, second Appleby, to approve the Finance Committee meeting minutes from February 9, 2021. Motion carried with all "ayes".

Citizen Appearances: None

Personnel Manual Progress Update: Schroeder reported that he has gone thru the whole manual and has made corrections to it based on recommendations from Attorney Kalny. It has now been sent back to Attorney Kalny's office for final review and hope to have it to committee in April.

Discussion and possible action on sponsorship of the 2021 Weyauwega Firefighters Dance: *Motion Najdowski, second Appleby, to approve a silver sponsorship of \$250 for the 2021 Weyauwega Firefighters Dance. Motion carried with two "ayes" and one abstain from Luedke.*

Discussion and possible action on sponsorship of the 2021 Waupaca County Fair: *Motion Najdowski, second Appleby, to approve a silver sponsorship of \$750 for the 2021 Waupaca County Fair. Motion carried with two "ayes" and one abstain from Luedke.*

Discussion and possible action on High Performance Leadership Academy Course for city Administrator for \$1,995: Schroeder spoke on the information presented on the course. It will consist of 5 hours of course work per week from end of April to end of July. He has received feedback that this is a very good course to attend. *Motion Najdowski, second Appleby, to approve the High Performance Leadership Academy Course for the City Administrator for \$1,995. Motion carried with all "ayes".*

Approve Checks from 02/01/2021 thru 02/28/2021 totaling \$393,459.46 and the monthly financial reports: *Motion Najdowski, second Appleby, to approve checks from 02/01/2021 through 02/28/2021 totaling \$393,459.46 and the monthly financial reports. A roll call vote was taken with "ayes" from Luedke, Appleby and Najdowski. Motion carried.*

Administrator's Report: Schroeder reported that he will be conducting an exit interview on Thursday for a Public Works employee whose last day is Friday.

Set next meeting date/time: The next committee meeting will be held on Tuesday, April 13, 2021 at 3:00 pm.

Such other matters as authorized by law: None

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Motion Najdowski, second Appleby, to move into Closed Session pursuant to §19.85(1)(c) Wis. Stats., in consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council The reason for the closed session is Administrator Evaluation Process and Goals. If the committee adjourns into closed session it may choose to reconvene in open session at the completion of the closed session pursuant to §19.85(2) Wis. Stats. A roll call vote was taken with “ayes” from Appleby, Najdowski and Luedke. Motion carried with all “ayes”.

Motion Najdowski, second Appleby, to adjourn in closed session at 3:37 pm. Motion carried with all “ayes”.

Recommendations to Council:

1. Recommend to approve a silver sponsorship of \$250 for the 2021 Weyauwega Firefighters Dance.
2. Recommend to approve a silver sponsorship of \$750 for the 2021 Waupaca County Fair.
3. Recommend to approve the High Performance Leadership Academy Course for the City Administrator for \$1,995.
4. Recommend to approve checks dated 02/01/2021 thru 02/28/2021 totaling \$393,459.46 and the monthly financial statements.

Rebecca Loehrke
City Clerk