

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
SEPTEMBER 10, 2024

The Finance Committee meeting was called to order by Chairman Shani Appleby at the Weyauwega Municipal Building Council Chambers at 6:48 pm immediately following the adjournment of the Ordinance Committee meeting. Roll call was taken. Members Present: Shani Appleby, Meta Berg and Pat Gorchals. Also Present: Mayor Rich Luedke, City Clerk Rebecca Loehrke, City Treasurer Trina Herbst-Gutche, Police Chief Brandon Leschke, Chris Gunderson, Austin Baehnman, Lori Gosz, Andy Schmidt, and Carson Faulkner.

Motion Appleby, second Berg, to approve the Finance Committee minutes from August 14, 2024 and the Special Committee Meeting from September 4, 2024. Motion carried with all "ayes".

Citizen Appearances: None

Discussion and possible action on offer to purchase for lot #35-32-33-2 in Industrial Park

West: Kyle Bockin presented an Offer to Purchase for Lot #35-32-33-2. The committee agrees to sell the lot pending approval of the offer from Attorney Kalny. *Motion Gorchals, second Appleby to approve the offer to purchase for lot #35-32-33-2 in Industrial Park West pending Attorney Kalny's approval. Motion carried with all "ayes".*

Discussion and possible action on Network Upgrades: Leschke had met with the City's IT Company, AIT, in regards to the need to upgrade the city's two servers that date back to 2014. Both servers are using a 2012 operating system and are reaching their life expectancy. The proposal is for two new servers, an upgraded firewall, and Microsoft 365 Conversion for \$55,702.95. An additional proposal to upgrade the current phone system was included at a cost of \$8,890. The updated phone system would allow more efficiencies with accessing calls out of the office and having them transferred to emails. Gosz reported that there is money in the budget for this year from the Street Improvement Fund that had about \$56,000 put into it last year for anything that may come up in the year that has not been used yet. Could take the money from the street fund for the network upgrades and wait on the phone system till 2025 budget. Gorchals noted that after all of the issues the County had with their network interruption, we need to make sure the City's is updated and protected. *Motion Gorchals, second Appleby, to move forward with the network upgrades for this year with the final totals to come before City Council. Motion carried with all "ayes".*

Review of Capital Improvement Plan – McMahon: Schmidt and Gosz both went over the Capital Improvement Plan and the projects that are listed and what the city has held off on doing. Gosz noted that the 2025 Budget items are listed as well and will start plugging them into the budget as wants vs needs and see how much can fit in the 2025 budget.

Approve Checks from 08/01/2024 through 08/31/2024 totaling \$299,403.39 and the monthly financial reports: *Motion Appleby, second Berg, to approve checks from 08/01/2024 through 08/31/2024 totaling \$299,403.39 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Berg and Gorchals; "nays" none. Motion carried.*

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Set next meeting date/time: Next committee meeting will be held on Tuesday, October 8, 2024 immediately following the Ordinance Committee Meeting.

Such other matters as authorized by law: Gorchals asked if the city has a reimbursement policy for employee's attending conferences for meals. The policy is in the personnel manual.

Motion Appleby, second Gorchals, to adjourn at 7:31 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to approve the offer to purchase for lot #35-32-33-2 in Industrial Park West pending Attorney Kalny's approval.
2. Recommend to move forward with the network upgrades for this year with the final totals to come before City Council.
3. Recommend approving checks dated 08/01/2024 through 08/31/2024 totaling \$299,403.39 and the monthly financial statements.

Rebecca Loehrke
City Clerk

Amended 10-08-2024