

CITY OF WEYAUWEGA  
POLICE, FIRE & AMBULANCE COMMITTEE MEETING PROCEEDINGS  
OCTOBER 6, 2021

The Police, Fire & Ambulance Committee meeting was called to order by Chairman Rich Luedke at the Weyauwega Municipal Building Council Chambers at 6:30 p.m. Roll call was taken. Members Present: Rich Luedke, Bruce Goetsch and Kaley DuCoeur. Also Present: City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke and Sergeant Brandon Leschke.

*Motion Luedke, second Goetsch, to approve the minutes from the Police, Fire & Ambulance Committee meeting on July 13, 2021. Motion carried with all "ayes".*

**Citizen Appearances:** None

**Department Update:** Leschke reported that there were 344 calls from August 1<sup>st</sup> to October 6<sup>th</sup>. The department received 4 AED's yesterday from their fundraising efforts leaving the department one short. In conversations with the Volleyball Head Coach Rena Tomaszewski, Tomaszewski said that the volleyball teams will donate funds to purchase the final needed AED. Leschke has been working with Don Lederhaus and the School District on updating their Emergency Action Plan. The department also assisted the FFA Students in a Drunk Driving Simulation held at the fairgrounds for the high school students. The transition from Sergeant to Chief is well under way.

**Discussion and possible action on Chief's sidearm retirement:** Leschke is proposing when Chief Poltrock retires that he will retire with his sidearm. This is a common practice among many departments when someone retires. The department will need to purchase a replacement shelf gun to have which will be purchased locally from Waupaca. *Motion Goetsch, second DuCoeur, to allow the Chief to keep his sidearm upon retirement. Motion carried with all "ayes". Motion DuCoeur, second Goetsch, to allow the expenditure for a shelf gun at the time when it is needed. Motion carried with all "ayes".*

**Update on part-time hiring process status:** Leschke reported on the process that came about to have a joint hiring process for part-time officers with the City of Manawa and Village of Fremont. Only received two applications. One of the applications was considered not acceptable and the second applicant withdrew their application for a full-time position. Leschke is concerned that once the Chief retires and Walby is on maternity leave that there could be some scheduling issues. He has looked into options of hiring a LTE officer which would only work up to 1,039 hours. Looking for any guidance on what they should be to explore more hiring options. The County is also running into issues being short staffed so having the option for the County to cover when short would be very limited. Leschke will keep posting the job position until filled.

**Discussion and possible action on Police One online training program:** The \$600 online training program has been purchased. It is part of the Lexipol program that the department already uses. The Sergeant is able to email out to the officers different trainings to take online. Will save money in driving expenses to different training sites.

**Discussion and possible action on 2022 Gold Cross Ambulance Service Agreement:** Schroeder went over information that was presented at the annual consortium meeting held at the new Gold Cross

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station in Waupaca. They have seen an increase in numbers over the last year which is resulting in a \$4.38 decrease in the subsidy requirement which is very positive. They are down in staffing of paramedics and have started to hire nurses to fill open positions in the Valley. The Weyauwega unit works 12 hour shifts with the Waupaca and New London units working 24 hour shifts. *Motion Goetsch, second DuCoeur, to approve the 2022 Gold Cross Ambulance Service Agreement. Motion carried with all "ayes".*

**2022 Budget Presentation:** Leschke presented a draft of the 2022 Police Budget to committee members. Being his first time doing the budget he put a lot of time into it along with the help of City Treasurer Trina Herbst-Gutche to get all of the accurate YTD numbers for the last 5 years. He also adjusted the wage step scale with a 2% increase. There is an increase of \$72, 014.24 for 2022 which a large chunk is the additional full time officer that was hired in 2021.

**Administrator Report:** Nothing at this time.

**Next Meeting Date and Time:** The next committee meeting is scheduled for Tuesday, November 9<sup>th</sup> at 6:30 pm.

**Such Other Matters as Authorized by Law:** Goetsch reported on the Fire District Meeting he attended. The Fire Department is proposing having auxiliary memberships which would not be certified firefighters but more of an assisting role for different jobs around the fire house. Auxiliary members hours would be monitored and tracked and would need to be approved by a Chief. Some municipalities have asked for a few changes be made to the proposal. The Fire District has taken it back to the committee for approval.

*Motion Luedke, second Goetsch, to move into closed session at 7:33 pm pursuant to §19.85(1)(c) Wis. Stats., in consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council. The reason for the closed session is Patrol Sergeant hiring and employee review evaluations. If the committee adjourns into closed session it may choose to reconvene in open session at the completion of the closed session pursuant to §19.85(2) Wis. Stats. Motion carried with all "ayes".*

*Motion Goetsch, second DuCoeur, to adjourn in closed session at 7:56 pm Motion carried with all "ayes".*

**Recommendation to Council:**

1. Recommend to allow the Chief to keep his sidearm upon retirement.
2. Recommend to allow the expenditure for a shelf gun at the time when it is needed.
3. Recommend to approve the 2022 Gold Cross Ambulance Service Agreement.

Rebecca Loehrke – City Clerk