

CITY OF WEYAUWEGA  
FINANCE COMMITTEE PROCEEDINGS  
OCTOBER 11, 2022

The Finance Committee meeting was called to order by Chairman Kaley DuCoeur at the Weyauwega Municipal Building Council Chambers at 5:30 pm. Roll call was taken. Members Present: Tim Litscher, Rich Luedke and Kaley DuCoeur. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Police Chief Brandon Leschke, and Clerk Rebecca Loehrke.

*Motion Luedke, second Litscher, to approve the Finance Committee meeting minutes from September 13, 2022. Motion carried with all "ayes".*

**Citizen Appearances:** None

**Discussion and possible action on Waupaca County Nutrition Program use of kitchen:**

Schroeder received an email from Waupaca County asking to only use the refrigerator for a short period of time for the nutrition program and to waive the monthly rental fee starting January 1, 2023. The nutrition program will no longer need to use the office space that is next to the kitchen. The City will be able to use that space as storage for extra tables and chairs for the Community Room. *Motion Luedke, second Litscher, to approve the use of the refrigerator only for the nutrition program and waive the monthly fee with all activities being moved out of the site. Motion carried with all "ayes".*

**Review and discussion of City's Fee Schedule:** Loehrke submitted a few fee increases that have not been changed for a long time and also some corrections that need to be fixed in the current fee schedule. Also discussed a small increase of \$5 on the shelter rentals that would help to offset the cost of paper products, cleaning products and extra cleaning time. *Motion Luedke, second DuCoeur, to approve the fee changes as presented. Motion carried with all "ayes".* Chief Leschke asked about the police fees and if they should be incorporated into the City fee schedule or if they have their own schedule. Will need to look into it but Loehrke believes the Police have their own schedule that corresponds with their citations.

**Council Chambers Technology Update:** Schroeder talked about the two proposals received. The second proposal came in at \$45,822.49 which is still higher than budgeted for the project. Neither proposal included the replacement of the projector which will need to be done when we can no longer get replacement lamps for it. The project will be using ARPA funds which needs to be procured in 2024 and done by 2026 so we have time. Still wonder if there is a way to get what we would like to see in the Council Chambers for a cheaper price. Do we wait and see if prices go down next year? Schroeder can check with Waupaca and New London and see how their systems are and if their IT people could assist and maybe do a possible partnership. Litscher also brought up the possibility of working with a college department like FVTC and have them look into the project. Will table till next month to have Schroeder bring back some more information.

**Approve Checks from 09/01/2022 through 09/30/2022 totaling \$284,578.16 and the monthly financial reports:** *Motion DuCoeur, second Luedke, to approve checks from 09/01/2022*

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*through 09/30/2022 totaling \$284,578.16 and the monthly financial reports. A roll call vote was taken with "ayes" from Litscher, Luedke and DuCoeur. Motion carried.*

**2023 Budget Development Update:** Schroeder reported that it is a week and a half away from his budget draft presentation. Waiting to get the Final Statement of Assessment from the State to be able to determine the levy amount. Fuel increases and surcharges are having a huge impact on the budget. Companies are reluctant to say what the cost of services and products may be in 2023. Expenditure Restraint is back for 2023. The amount of capital projects are high but all are needed. You can only push off projects for so long. The numbers are getting close. Will be bringing a resolution to council that will be sent on to legislatures on how the system in Wisconsin is failing for funding critical local services.

**Administrator's Report:** Schroeder reported on the following items:

- Premier Community Bank grand opening is October 21<sup>st</sup> with a ribbon cutting at 10:30 am. Staff and Police Department will be attending. They will be borrowing some tables and chairs from the Community Room.
- Meet with a couple that would like to purchase lot #25 in Mill Pond Circle. They will build a duplex to live on one side and rent other side out. Schroeder would like to meet with Kalny to rewrite the offer to purchase that includes language that the lot cannot be resold and a timeline to build.
- Meet with gentleman interested in opening up a 24 hour fitness center in the former Maytag building.

**Set next meeting date/time:** The next committee meeting is scheduled for Tuesday, November 15<sup>th</sup> at 5:30 pm.

**Such other matters as authorized by law:** None

*Motion Luedke, second Litscher, to adjourn at 6:22 pm. Motion carried with all "ayes".*

**Recommendations to Council:**

1. Recommend to approve the use of the refrigerator only for the nutrition program and waive the monthly fee with all activities being moved out of the site.
2. Recommend to approve the fee changes as presented.
3. Recommend to approve checks dated 09/01/2022 through 09/30/2022 totaling \$284,578.16 and the monthly financial statements.

Rebecca Loehrke - City Clerk