

CITY OF WEYAUWEGA  
FINANCE COMMITTEE PROCEEDINGS  
FEBRUARY 11, 2025

The Finance Committee meeting was called to order by Chairman Shani Appleby at the Weyauwega Municipal Building Council Chambers at 7:17 pm. Roll call was taken. Members Present: Shani Appleby, Meta Berg and Pat Gorchals. Also Present: Mayor Rich Luedke, Clerk Rebecca Loehrke, Austin Baehnman, and Lori Gosz.

*Motion Appleby, second Berg, to approve the Finance Committee minutes from January 14, 2025. Motion carried with all "ayes".*

**Citizen Appearances:** None

**Discussion and possible action on Weyauwega Area Historical Society Sponsorship:** The Committee feels that the City already does a lot for the Historical Society by letting them use the Community Room for fundraisers and events at no charge and using the basement for their storage area. *Motion Gorchals, second Appleby, to not pay a sponsorship for the Weyauwega Area Historical Society due to already letting them use the City facilities at no cost. Motion carried with all "ayes".*

**Discussion and possible action on Wisconsin Elections Commission Clerks Conference:** This is a new conference strictly dealing with Elections that the City Clerk would like to attend in September. The rate is cheaper if you sign up now. *Motion Appleby, second Berg, to approve the Wisconsin Elections Commission Clerks Conference for Clerk Loehrke. Motion carried with all "ayes".*

**Discussion and possible action on review of draft RFP for Auditing & Non-Auditing Services:** In the meeting packet is a draft of an RFP for Auditing & Non-Auditing Services by Lori Gosz. She went over RFP's from similar municipalities in size to Weyauwega. The City has not gone out and done an RFP for Auditing Services for a long time and has had issues with their current auditing firm. If approved, the RFP will be sent out after Council with a deadline to receive proposals as of March 28, 2025. Proposals will be reviewed by the Finance Committee in April with a recommendation to Council in April. *Motion Appleby, second Gorchals, to approve the RFP for Auditing & Non-Auditing Services. Motion carried with all "ayes".*

**Approval of promotion of Patrick McClone from part-time to full-time School Resource Officer:** *Motion Appleby, second Gorchals, to approve the promotion of Patrick McClone from part-time to full-time School Resource Officer effective February 24, 2025. Motion carried with all "ayes".*

**Approve Checks from 01/01/2025 through 01/31/2025 totaling \$373,561.30 and the monthly financial reports:** *Motion Appleby, second Gorchals, to approve checks from 01/01/2025 through 01/31/2025 totaling \$373,561.30 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Gorchals and Berg; "nays" none. Motion carried.*

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**Set next meeting date/time:** Next committee meeting will be held on Tuesday, March 11, 2025 following the Public Works Committee meeting.

**Such other matters as authorized by law:** None

*Motion Appleby, second Berg, to move into Closed Session at 7:30 pm pursuant to §19.85(1)(c) Wis. Stats., in consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council. The reason for the closed session is to discuss the mayor's salary. If the committee adjourns into closed session it may choose to reconvene into open session at the completion of the closed session pursuant to §19.85(2) Wis. Stats. Motion carried with all "ayes".*

*Motion Appleby, second Berg, to move back into open session at 7:41 pm. Motion carried with all "ayes".*

*Motion Appleby, second Berg, to change the mayor's salary to \$500 per month, meetings included, effective the new term in April. Motion carried with all "ayes".*

*Will also need to add to Ordinance 95-11 a sentence on if a City Administrator is hired in the future that the mayor's pay would need to be revisited.*

*Motion Appleby, second Berg, to adjourn at 7:42 pm. Motion carried with all "ayes".*

**Recommendations to Council:**

1. Recommend approving the Wisconsin Elections Commission Clerk Conference for Clerk Loehrke.
2. Recommend approving the RFP for Auditing & Non-Auditing Services.
3. Recommend approving the promotion of Patrick McClone from part-time to full-time School Resource Officer effective February 24, 2025.
4. Recommend approving checks dated 01/01/2025 through 01/31/2025 totaling \$373,561.30 and the monthly financial statements.
5. Recommend approving the mayor's salary to \$500 per month, meetings included, effective the new term in April.

Rebecca Loehrke  
City Clerk