

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
MARCH 14, 2023

The Finance Committee meeting was called to order by Chairman Kaley DuCoeur at the Weyauwega Municipal Building Council Chambers at 5:30 pm. Roll call was taken. Members Present: Rich Luedke, Tim Litscher and Kaley DuCoeur. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Police Chief Brandon Leschke, City Clerk Rebecca Loehrke, and Bruce Goetsch.

Motion DuCoeur, second Litscher, to approve the Finance Committee meeting minutes from February 13, 2023. Motion carried with all "ayes".

Citizen Appearances: None

Council Chambers Recording Update: Schroeder reached out to all of the companies that he received proposals from to see what they can do with just getting a new recording device to replace the existing Blu-Ray player. Waiting to hear back from the companies.

Mill Pond Circle City Owned Lots to list with Realtor: Litscher would like to see the lots in Mill Pond Circle listed with a realtor to get more advertisement than just on the City website. He said that a realtor could do a Limited Listing Contract which would set a flat fee for each listing since the City is only selling them for \$1. The listing would get published on the MLS and people can then be directed to contact City Hall for more information. The City has 5 lots in Mill Pond Circle yet. Litscher would not be able to list due to being on City Council but he could come up with a list of realtors that would do the limited listing contract. *Motion Litscher, second Luedke, to seek out options for the City to list the Mill Pond Circle lots with a realtor. Litscher amended his motion and Luedke seconded it, to seek out options for the City to list the Mill Pond Circle lots with a realtor excluding Keller Williams Fox Cities and Tim Litscher. Motion carried with all "ayes".*

BMO Harris Bank Use Update: The City still has an account at BMO Harris. Slowly winding down and getting everything switched over to Premier Community Bank. Took some time to switch over everything from the State of Wisconsin. Each entity that the City works with needed new paperwork to change the banking information. Currently there are 15 checks outstanding from the BMO account for a total of \$722.68 dating back as far as 2015. The checks that are outstanding are probably lost. If someone would try to cash the check after the account is closed it would get returned back to them and they could contact the City for a replacement. The goal is to close out the BMO Harris account by June 30th.

Approve Checks from 02/01/2023 through 02/28/2023 totaling \$323,876.11 and the monthly financial reports: *Motion DuCoeur, second Litscher, to approve checks from 02/01/2023 through 02/28/2023 totaling \$323,876.11 and the monthly financial reports. A roll call vote was taken with "ayes" from Litscher, Luedke, and DuCoeur. Motion carried.*

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Administrator's Report: Schroeder reported that he is trying to take his one week of carryover vacation by the end of March. He asked the committee to be considerate if a couple of days would need to be used at the beginning of April.

Set next meeting date/time: The next committee meeting is scheduled for Tuesday, April 11, 2023 at 5:30 pm.

Such other matters as authorized by law: None

Motion Luedke, second Litscher, to adjourn at 6:59 pm. Motion carried with all "Ayes".

Recommendations to Council:

1. Recommend to approve checks dated 02/01/2023 through 02/28/2023 totaling \$323,876.11 and the monthly financial statements.

Rebecca Loehrke
City Clerk