

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
JULY 13, 2021

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 7:19 pm. Roll call was taken. Members Present: Bruce Goetsch, Chris Gunderson and Cameron Looker. Also Present: City Administrator Jeremy Schroeder, City Engineer Thad Majkowski and Chris Johnson Project Manager from Cedar Corporation.

Motion Goetsch, second Looker, to approve the meeting minutes from June 8, 2021. Motion carried with all "ayes".

Citizen Appearances: None

Engineer Report:

Cedar Corp –

a. Water System New Tower Update: Thad introduced Chris Johnson from Cedar Corporation who is managing the City of Weyauwega Projects. Thad informed the committee that the Safe Drinking Water Fund Loan application was submitted on June 30, 2021 as required.

- 1. Tank A20 Pay Request #9 for \$23,750:** This is primarily for painting of the new water tower. *Motion Goetsch, second Gunderson, to approve Tank A20 Pay Request #9 for \$23,750 contingent upon wage rate verification and lien wavers. Motion carried with all "ayes".*
- 2. Tank A20 Change Order #4 for 1,650:** This is for a change in electrical work that in the end saved money on the overall project even though this order reflects an increase. *Motion Goetsch, seconded Looker, to approve Tank A20 Change Order #4 for \$1,650. Motion carried with all "ayes."*

b. Water Main Update: This is the bulk of the work but doesn't include paving and landscaping. The only remaining work is restoration and cleanup.

- 1. Water Main B20 Pay Request #2 for \$296,982.54:** *Motion Goetsch, second Gunderson, to approve Water Main B20 Pay Request #2 for \$296,982.54 contingent upon wage rate verification and lien wavers. Motion carried with all "ayes".*
- 2. Water Main B20 Change Order #1 for \$2,406:** Intersection pavement was removed and found the culvert to be rotten so the culvert was replaced. *Motion Goetsch, seconded Looker to approve Water Main B20 Change Order #1 for \$2,406. Motion carried with all "ayes."*

c. Booster Station Update: Construction continues but waiting on electrical and pumps to be installed with a lot of SCADA work to be completed.

- 1. Booster C20 Pay Request #4 for \$147,596.65:** Involves concrete, masonry work and earthwork. *Motion Goetsch, second Looker, to approve Booster C20 Pay Request #4 for \$147,596.65. Motion carried with all "ayes".*

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d. Wastewater Treatment System Update: Currently in demolition phase. Things are very slow due to delay in arrival of supplies and parts.

1. **WWTP D20 Pay Request #4 for \$39,687.20:** This includes demolition, concrete work along with minor HVAC and plumbing work. *Motion Goetsch, second Gunderson, to approve WWTP D20 Pay Request #4 for \$39,687.20. Motion carried with all "ayes".*
2. **WWTP D20 Change Order #2 for \$4,014.28:** This order is to change from an overhead door to a standard 42" FRP door due to the challenges with space, lenth and original construction. Motion Goetsch, seconded Gunderson, to approve WWTP D20 Change Order #2 for \$4,014.28. Motion carried with all "ayes".
3. **Authorization to Perform Engineering/Consulting Services for Clean Water Fund Application:** Cedar Corporation submitted a quote for a lump sum of \$13,250 to complete Clean Drinking Water Fund Application and loan administration. This is to fund the WWTP project currently being completed which would refinance the current interim financing. Motion Goetsch, seconded Gunderson, to approve the Authorization to Perform Engineering/Consulting Services from Cedar Corporation for Clean Water Fund Application and Administration. Motion carried with all "ayes".

Discussion and possible action on Mary Street Sanitary Sewer Replacement Quotes: With Star Dairy potentially expanding quotes were received to replace the sanitary sewer on that street prior to the expansion due to the age of the current pipe. Three quotes were received: Wood Sewer & Excavation, Immel Excavating and Faulks Brothers Construction. Quotes ranged from a low quote of \$43,738 to a high quote of \$55,790.00 Motion Goetsch, second Gunderson to go with the low quote from Wood Sewer & Excavating for \$43,738 contingent upon Star Dairy Expansion project moving forward. Motion carried with all "ayes".

Discussion and possible action on Simplified Water Rate Increase: Administrator Schroeder informed the committee that both the City Auditor from CliftonLarsonAllen and City Financial Advisor from Ehlers advised the city to consider completing a simplified Water Rate Case to help cover the costs of the projects. The city qualifies for a simplified rate case which would increase water rates to users at 3.0%. This would be a good time as a Conventional Rate Case can take 6-12 months to complete. The city has not changed the water rates since June 1, 2018. *Motion Goetsch, second Looker, to recommend and support moving forward with a Simplified Water Rate Increase of 3.0%. Motion carried with all "ayes".*

Public Works Supervisor Report: Public Works Supervisor Young reported the following from his department:

- Pierce Manufacturing reached out to him and the administrator about a potential facility upgrade requiring more water. Young and Schroeder participated in a WebEx meeting to learn more about the potential project and what needs they are looking to meet with water and sanitary needs. Young will do some homework in preparation for the next meeting in a week or so.

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- Street/Park Superintendent Zielke has been painting lines and spraying weeds throughout the city.
- Water Operator Lee has been exercising valves throughout the city and will be finishing with those soon. He then plans to complete hydrant flushing.
- Young and Burton have been working on the annual jetting operations of the sanitary lines throughout the city and hope to be completed in the next month.
- Both Lee and Burton attended the Rural Water Outdoor Expo where they had the chance to network, see new equipment and vendors.
- Young took a class from Rural Water on Microbiology which he was able to take local samples and learn new information.
- Trevor Wetzel was hired last month as a summer seasonal employee to assist with mowing and park maintenance. He has been a great fit.
- Young has not received much of an update on receiving the needed backup parts for the UV operations at the WWTP.
- Young informed the committee that recently there has been vandalism at the community park that has required lots of effort and time from both Public Works and Police Departments. Some of the vandals have been recently caught and work is being done to repair and replace the damage and develop the restoration amounts.

Administrator Report: Nothing to report.

Set next meeting date/time: The next committee meeting is scheduled for Tuesday, August 3rd at 7:00 pm.

Such Other Matters as Authorized by Law: None

Motion Goetsch, second Gunderson, to adjourn at 7:47 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to approve Tank A20 Pay Request #9 for \$23,750.00.
2. Recommend to approve Tank A20 Change Order #4 for \$1,650.
3. Recommend to approve Water Main B20 Pay Request # 2 for \$296,982.54.
4. Recommend to approve Water Main B20 Change Order #1 for \$2,406.00
5. Recommend to approve Booster C20 Pay Request #4 for \$147,596.65.
6. Recommend to approve WWTP D20 Pay Request #4 for \$39,687.20.
7. Recommend to approve WWTP D20 Change Order #2 for \$4,014.28.
8. Recommend to approve Engineering/Consulting Services for Clean Water Fund Loan Application and Administration for \$13,250.00
9. Recommend to approve low quote from Wood Sewer & Excavating for \$43,738 contingent on Star Dairy Expansion moving forward.
10. Recommend to approve Simplified Rate Case Application to raise water rates 3.0%.

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Jeremy Schroeder
City Administrator