

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
APRIL 11, 2023

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 7:00 pm. Roll call was taken. Members Present: Bruce Goetsch, and Chris Gunderson. Not Present: Cameron Looker. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, City Clerk Rebecca Loehrke, Rich Luedke and Tim Litscher.

Motion Goetsch, second Gunderson, to approve the minutes from March 14, 2023. Motion carried with all "ayes".

Citizen Appearances: None

Engineer Report: Nothing new to report.

Wisconsin Street at Mary Street Stop Sign Removal – Discussion and Action: Discussion was held in the Police, Fire & Ambulance Committee meeting prior to this meeting. *Motion Gunderson, second Goetsch, to remove the westbound stop sign at the corner of Wisconsin and Mary Streets and leave the eastbound stop sign on the corner of Wisconsin and Mary Streets. Motion carried with all "ayes".*

New Water Tower One Year Warranty Punch List Repairs – Informational: Warranty items from the final punch list will be addressed on Friday. The tower will be drained by Thursday afternoon and will start to be refilled on Saturday. There are no major concerns. Just checking to make sure everything was done correctly.

Full-time and Summer Help Application Update: Schroeder updated that there have been no changes. Have only received 1 full-time application and two summer help applications. He is thinking of hiring both summer applicants since we are down one full time position. Will need the extra help with mowing and having to move out of the public works garage by July 1st. Funds can be moved around in the budget to offset wages with not having a full-time sewer employee.

Administrator Report: Schroeder reported on the following items from the department:

- Transitioning into summer activity so clean up from winter is taking place
- Dethatching in the parks is taking place
- Waiting to hear back from the street sweeper when they will be coming
- Sludge will be hauled out soon. Waiting for test results to come back before it can be hauled out.
- The insurance company will be issuing a check to the city for the Industrial East Lift Station. A little minor electrical work may need to be done yet when the permanent panel is installed. The claim is over \$64,000. The insurance company will be going after the person who crashed into it.
- East Street generator delivery date has been pushed back to June 6th.

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- May 1st the UV bulbs have to be installed. Staff will be working on installation next week.
- The rotary press maintenance is today. The technician said it is in very good condition.
- The new auger system was installed today.
- Staff will be attending the annual safety training in Waupaca on Wednesday from 8am to noon.
- Staff will start their summer hours on May 1st. Will work 9 hours Monday thru Thursday and 4 hours on Friday. The on-call person will work normal hours the week they are on-call.
- Our part-time employee Eric is working very well at the treatment plant.
- Due to the warm weather this week the yard site opened up on Monday.

Set next meeting date/time: The next committee meeting will be set at the April Council meeting.

Such Other Matters as Authorized by Law: None

Motion Goetsch, second Gunderson, to move into closed session pursuant to §19.85(1)(C) Wis. Stats., in consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council. The reason for the closed session is staffing. If the committee adjourns into closed session it may choose to reconvene into open session at the completion of the closed session pursuant to §19.85(2). Motion carried with all "ayes".

Motion Goetsch, second Gunderson, to move back into open session at 7:37 pm. Motion carried with all "ayes".

Motion Goetsch, second Gunderson, to adjust Mike Lee to \$28.00/hour effective next payroll. Motion carried with all "ayes".

Motion Goetsch, second Gunderson, to adjourn at 7:38 pm. Motion carried with all "ayes".

Recommendations to Council:

1. Recommend to remove the westbound stop sign at the corner of Wisconsin and Mary Streets and leave the eastbound stop sign on the corner of Wisconsin and Mary Streets.
2. Recommend to adjust Mike Lee to \$28.00/hour effective next payroll.

Rebecca Loehrke
City Clerk