

PROCEEDINGS OF THE COMMON COUNCIL
CITY OF WEYAUWEGA
MONDAY, APRIL 21, 2020

The regular monthly meeting of the Common Council of the City of Weyauwega was called to order at 6:30 p.m., on Tuesday, April 21, 2020 by Council President Keith Najdowski in the Weyauwega Municipal Building Council Chambers.

Roll Call: Present: Shani Appleby, Jered Wilson, Keith Najdowski, Bruce Goetsch, Rich Luedke and Dewey Stelzner. Not present: Mayor Jack Spierings. Also present: City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, Police Chief Jerry Poltrock and Sergeant Brandon Leschke. The meeting began with the saying of the Pledge of Allegiance led by Rich Luedke.

Motion Najdowski, second Stelzner, to approve the agenda. Motion carried with six “ayes”, zero “nays”.

Motion Najdowski, second Stelzner, to approve the minutes of the Regular Common Council Meeting from March 16, 2020. Motion carried with six “ayes”, zero “nays”.

Citizen Appearances: Frank Zabo, Library Representative no report. The library is currently closed.

Public Works Committee:

Discussion and possible action on County Rd F chip sealing and crack filling. Goetsch explained that the County will be chip sealing and crack filling from Pine Street to Gill’s Landing this summer. The City would be responsible for 35% of the project that is in the City limit. We will be using some of our Public Works employees to assist which will bring the cost down. Approximately \$5,900 for the chip sealing and approximately \$3,600 for the crack filling. *Motion Goetsch, second Najdowski, to approve the total of \$9,500 for chip sealing and crack filling on County Rd F. Motion carried with six “ayes”, zero “nays”.*

Discussion and possible action on soil boring quotes for new water tower. Goetsch noted that the low quote received was from PSI. *Motion Stelzner, second Goetsch, to approve PSI for the soil boring quotes for the new water tower. Motion carried with six “ayes”, zero “nays”.*

Discussion and possible action on Public Works Emergency Response Mutual Aid Agreement. Schroeder brought this forward to the Council from the City of New London. New London had found the last signed copy from 1999 which included the Cities of Clintonville, New London, Waupaca, Marion, Manawa, Weyauwega and Waupaca County. All current administrators wanted it brought to their Council’s for review. It is an agreement that does renew every year but with so much turnover in Administrators and Council Members many were not aware of the agreement. Our City Attorney and the Attorney for Waupaca would like to make a few updates to the indemnification clause section. Schroeder would like to have the agreement approved now and then later have our City Attorney work on some updates to the indemnification clause. *Motion Goetsch, second Najdowski, to approve the Public Works Emergency Response Mutual Aid Agreement. Motion carried with six “ayes”, zero “nays”.*

Discussion and possible action on Wastewater Treatment Sludge Hauling Agreement. The City’s current hauler, Waldvogel Trucking is looking for a 4 year agreement. Over the 4 year commitment the cost would only increase by \$1.00. Stelzner noted that the fuel charge should be

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evaluated with prices so low right now. Schroeder said that Waldvogel hauls out in the spring and fall and that the fuel charge will be evaluated at that time. *Motion Goetsch, second Stelzner, to approve the Wastewater Treatment Sludge Hauling Agreement with Jeff Waldvogel Trucking. Motion carried with six “ayes”, zero “nays”.*

Finance Committee:

Discussion and possible action on 2019 Tax Bill Clerical Error. Schroeder went over the statement he prepared explaining the clerical error on the property tax bills. The statement will be sent with the updated tax bills. Najdowski spoke on the need to send out the corrected tax bills in order for the City to do the planned capital projects for the year and not start off next year in the hole. *Motion Najdowski, second Luedke, to approve amending the 2019 tax bills and sending them out in order to meet the 2020 budget that was approved by Council. A roll call vote was taken with “ayes” from Goetsch, Luedke, Appleby, Stelzner and Najdowski; “nays” Wilson. Motion carried.*

Discussion and possible action on Mill Pond Circle Lots 9 & 10. It was brought to Administrator Schroeder’s attention that Jason Jeffers and Daniel Ziegler have lots 9 & 10 in Mill Pond Circle up for sale. Schroeder said that it does not say in their agreement that they can’t be sold but that the lots do come back to the City after a certain amount of time if not built on. The concern of the Council would be if the lots are sold and the new owner would not build on them. The purpose of the agreement with Jeffers & Ziegler is for new home construction on the lots. After much discussion the Council would like to offer Jeffers and Ziegler an extension on their agreement for two more years. *Motion Luedke, second Goetsch, to allow a two year extension on lots 9 and 10 with Jeffers and Ziegler. Motion was then withdrawn after discussion on legal fees for the amended agreement. Motion Luedke, second Appleby, to allow a two year extension on lots 9 and 10 with Jeffers and Ziegler if they are willing to pay the legal fees. Motion carried with six “ayes, zero “nays”.*

Discussion and possible action to approve checks dated 03/01/2020 thru 03/31/2020 totaling \$200,535.83 and the monthly financial statements. No comments were made. *Motion Najdowski, second Appleby, to approve checks dated 03/01/2020 thru 03/31/2020 totaling \$200,535.83 and the monthly financial statements. A roll call vote was taken with “ayes” from Appleby, Wilson, Najdowski, Stelzner, Luedke and Goetsch. Motion carried.*

Police, Fire, & Ambulance Committee:

Discussion and possible action to accept the resignation of Officer Malueg. Chief Poltrock reported that Officer Malueg was offered a job at Waupaca County. Malueg’s last shift for the City will be on Saturday, April 25th. *Motion Goetsch, second Appleby, to accept the resignation of Officer Malueg. Motion carried with six “ayes”, zero “nays”.*

Discussion and possible action to hire Officer Keberlein full-time. With the resignation of Officer Malueg the department would like to offer the full-time position to Officer Keberlein. *Motion Goetsch, second Appleby, to hire Officer Keberlein as a full-time officer. Motion carried with six “ayes”, zero “nays”.*

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Public Health & Relief (Ordinance) Committee:

Discussion and possible action on Ordinance 2020-6 Keeping of Chickens. Appleby reported this item was tabled from last month after further review was needed. This ordinance is to allow residents to have a maximum of 5 caged chickens, no free roaming chickens. It closely follows the City of Waupaca Ordinance which they have had no issues with. *Motion Appleby, second Najdowski, to approve Ordinance 2020-6 on Keeping of Chickens. Motion carried with six “ayes”, zero “nays”.*

Recreation Committee:

Discussion on the canoe/kayak launch potential cost and layout. Schroeder presented a layout for the trail to the canoe/kayak launch that McMahon proposed. The proposed quote is quite high and some of the work could be done internally but this proposal gives Schroeder the chance to apply for grants.

Discussion on burying power lines in the Community Park. Schroeder presented an estimate from TLC. It is very difficult to find anyone that is willing to do any work with the unknown of what is under the hill and the amount of rocks they might encounter. The cost from TLC is not feasible at this time. The City could look at putting up a soft barrier around the light pole by the sledding hill. Another option could be redoing the pole by the dumpster and adding lights that might be able to shine on the hill.

Discussion on ball diamond lighting. There are grant options available for Schroeder to apply for but he needed cost information on the replacements of the lights. He received estimates from TLC for three options. One option would be to just upgrade the fixtures to LED fixtures at an estimate of \$39,900. 2nd option is to change out the lights to new LED lights and use the existing poles which are shorter than they should be at an estimate of \$69,900. The 3rd option is a complete new system with poles and LED fixtures at an estimate of \$152,770. He is also working with the Youth Ball League and Men’s Night League to get some information for a grant he is applying for that specifically deals with lighting.

Public Property & Purchasing Committee: No Action for Council

Plan Commission: No Action for Council

Old Business:

Covid-19 status and update. Schroeder updated the council on the County’s status. Currently 5 people tested positive, 287 negative and 1 death. The “Safer at Home” order has been extended till Tuesday, May 26th which is through Memorial weekend. There may be changes to come as the Governor has received a lot of opposition to the extension. The Governor developed the Badger Bounce Back Plan which is to get the State back open in stages. There are three phases to the plan but the state needs to show progress in several identified areas before the plan can be implemented. Schroeder is waiting to hear of a recommendation on pools and splash pads to see what the City is allowed to do with the swim lake this summer. There are going to be some tough decisions made in May for what the City will be allowed to do and the council needs to be prepared

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to discuss. He would also like to get some information translated for our Spanish speaking residents and has reached out to Jed Wohlt, the Waupaca County Health Officer. Sergeant Leschke is working on a PPE inventory. The library will be able to offer curbside pickup starting on Monday, April 27th but is still closed inside.

New Business: *Motion Najdowski, second Goetsch, to approve the mayor's appointment of Tim Litscher to Board of Review and Board of Appeals replacing Chuck Gerlach. Motion carried with six "ayes", zero "nays".*

Motion Goetsch, second Wilson, to approve the operator license application for Nancy Hernandez, Weyauwega Star Dairy. Motion carried with six "ayes", zero "nays".

Motion Najdowski, second Appleby, to approve the Arbor Day Proclamation for April 24, 2020. Motion carried with six "ayes", zero "nays". The public celebration requirement has been removed for 2020 due to COVID-19 but the Public Works department will still be planting trees this spring/summer.

Motion Stelzner, second Wilson, to approve the Memorial Day Parade Permit for May 25, 2020 contingent on any changes to the Safer at Home order and also to waive the fee. Motion carried with six "ayes", zero "nays".

Discussion and possible action on the process for future Council Meetings. The Mayor and Council would like to continue to have in person meetings using proper social distancing procedures. Only have Public Works and Finance committee meetings in May and Recreation Committee can meet if necessary to make decisions on the swim lake.

Mayor's Report: Not available

Administrator's Report: Administrator Schroeder gave an update on several projects:

- He reported on the progress from FEMA. He has signed for the debris removal portion. Category A and B totaled \$46, 275.58. Category Z which is new, will be for his 78 hours of processing time. All together when done the City should receive just under \$50,000.
- Officer DeGrand is out looking at ordinance violations. She has noted 88 properties with some type of violation. He will review the properties and pictures and will prioritize sending them out based on severity.
- Daniel Osman is finalizing his plans to send to the state on his building project.
- Charles Vaughan is working with contractors on his plans.
- He is working with a business that is very interested in the lot across from Pierce.
- Remind the community to complete the census. Currently we are at 52.6% completion rate.
- Was asked by the High School Principal and a Community Member about the possibility of banners on the City light poles of the Senior Class of 2020.

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Unfortunately there are not enough light poles and brackets to be able to put up the banners for the entire class.

Police Chief's Report: Chief Poltrock noted that calls are down significantly but the calls they have received are series in nature which shows that people are staying home more. The department is involved in a mutual aid agreement with other departments throughout the County. If a police department is affected by COVID-19 and need help with staffing then other surrounding departments will assist with filling shifts. He is waiting to see what happens this week with lawsuits being developed in regards to the Governors extension of the "Safer at Home" order. This is a very confusing time as there are no deadlines set and so many things are up in air.

Such Other Matters as Authorized by Law: Schroeder presented the bid package information from McMahan on the Birdsall Street Reconstruction project that he just received today. The low bid came in from Robert J. Immel Excavating, Inc., in the amount of \$202,754.50. It is important to move forward at this time to not delay the project so Schroeder is looking for an ok from Council to approve the low bid. Council would then need to ratify it in May. All Council members were ok with the low bid.

Appleby reported that all of her senior citizens are doing ok. She has been delivering once a week shelf stable meals for both Weyauwega and New London. They will also start to receive one fresh meal a week.

Luedke thanked Clerk Loehrke for all of her work with the Spring Election. All of the safety precautions put into place worked very well.

Stelzner thanked Officer Malueg for his service to the City of Weyauwega and Best of Luck in the future.

Goetsch thanked Chuck Gerlach for his service to the City of Weyauwega on Board of Review and Board of Appeals.

Motion Najdowski, second Stelzner, to adjourn to the re-organizational meeting at 7:55 pm. Motion carried with six "ayes", zero "nays".

Rebecca Loehrke
City Clerk