

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
JULY 11, 2022

The Finance Committee meeting was called to order by Chairman Kaley DuCoeur at the Weyauwega Municipal Building Council Chambers at 5:30 pm. Roll call was taken. Members Present: Rich Luedke and Kaley DuCoeur. Tim Litscher arrived at 5:55 pm. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, and Building Inspector Bob Underberg.

Motion DuCoeur, second Luedke, to approve the Finance Committee meeting minutes from June 7, 2022. Motion carried with all "ayes".

Citizen Appearances: None

Discussion and Possible Action on Council Chambers Technology Repairs and Upgrade

Estimate: DuCoeur asked about needing to bid out project. Schroeder felt it was not needed since we contract with AIT on our IT needs and Arrow AV Group works with AIT. Committee would like to get an updated bid. Since bids are only good for 7 days Schroeder can request an updated bid and hopefully have it by Council on Monday. Committee would also like to have Schroeder reach out to Little Chute to see how they like their system that was recently put in by AIT and Arrow AV Group. *Motion Luedke, second DuCoeur, to approve Council Chambers technology repairs and upgrades up to 10% over the original bid amount and pending good feedback from Little Chute. Motion carried with all "ayes".*

Discussion and possible action on payment for Building Inspector:

Bob Underberg spoke on his request for payment from the non-fee storm damage building permits. It was in the Ordinance Fee Schedule since 2008 to waive fees for major storm damage and not sure why. It needs to be looked at because it is only benefiting the insurance companies. He is asking at the very minimum to be compensated \$15 per permit for his time that needs to be put into each permit. The committee feels \$15 is too low. *Motion Luedke, second DuCoeur, to pay the Building Inspector \$20 for all non-fee storm damage permits filed by the end of 2022. Motion carried with all "ayes".*

Discussion and possible action on Mill Pond Circle Lots and Developer's Agreement:

Schroeder reported that the developer's agreement with Sweetwood will expire at the end of July. It has already been extended for one year. He believes it is not in the best interest of the City to have Sweetwood sit on the properties and not develop them. Schroeder spoke with Attorney Kalny and he advises that going forward and developer's agreement needs to be done better. *Motion DuCoeur, second Luedke, to allow the Developer's Agreement with Sweetwood to default at the end of the month and move the parcels back to the City. Motion carried with all "ayes".*

Approve Checks from 06/01/2022 through 06/30/2022 totaling \$319,327.82 and the monthly financial reports: *Motion DuCoeur, second Luedke, to approve checks from 06/01/2022*

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
JULY 11, 2022

through 06/30/2022 totaling \$319,327.82 and the monthly financial reports. A roll call vote was taken with “ayes” from Luedke and DuCoeur. Motion carried.

Alderman Litscher arrived.

Discussion and possible action on 2022 Waupaca County Fair Sponsorship: *Motion DuCoeur, second Litscher, to approve a silver sponsorship for the 2022 Waupaca County Fair. This is the same level that was done last year and which also includes 15 one-day passes to be given to employees. Motion carried with “ayes” from Litscher and DuCoeur; abstain from Luedke.*

Administrator’s Report: Schroeder reported that work on the 2023 Budget is right around the corner. Have to begin thinking of the upcoming year. He will also be bringing forward some funding that will need to be done for ineligible costs associated with the water tower project that the DNR will not accept. Schroeder is working with Ehlers on options.

Set next meeting date/time: The next committee meeting is scheduled for Monday, August 8th at 4:30 pm.

Such other matters as authorized by law: DuCoeur asked about the Scada computer upgrade expenses. Schroeder reported that this will go thru Public Works committee.

Motion DuCoeur, second Luedke, to adjourn at 6:06 pm. Motion carried with all “ayes”.

Recommendations to Council:

1. Recommend to approve Council Chambers technology repairs and upgrades up to 10% over the original bid amount and pending good feedback from Little Chute.
2. Recommend to pay the Building Inspector \$20 for all non-fee storm damage permits filed by the end of 2022.
3. Recommend to allow the Developer’s Agreement with Sweetwood to default at the end of the month and move the parcels back to the City.
4. Recommend to approve checks dated 06/01/2022 through 06/30/2022 totaling \$319,327.82 and the monthly financial statements.
5. Recommend to approve a silver sponsorship for the 2022 Waupaca County Fair.

Rebecca Loehrke
City Clerk