

CITY OF WEYAUWEGA
COMMITTEE OF THE WHOLE PROCEEDINGS
JUNE 10, 2025

The Committee of the Whole meeting was called to order by Mayor Rich Luedke at the Weyauwega Municipal Building Council Chambers at 6:16 pm. Roll call was taken. Members Present: Chris Gunderson, Shani Appleby, Austin Baehnman, Meta Berg, Pat Gorchals and Kesha Butzin. Also Present: Mayor Rich Luedke, City Clerk Rebecca Loehrke, Police Chief Brandon Leschke, Brian Bastar with Southgate Lease Services and Bruce Goetsch (arrived at 6:22 pm).

Motion Appleby, second Gorchals, to approve the Committee of the Whole minutes from May 13, 2025. Motion carried with all "ayes".

Citizen Appearances: None

Public Health & Relief (Ordinance):

- 1) Ordinance 2025-3 to update Chapter 190-12, Animals in Parks and Cemeteries: *Motion Berg, second Gorchals to approve Ordinance 2025-3 updating Chapter 190-12, Animals in Parks and Cemeteries. Motion carried with all "ayes".*
- 2) Ordinance 2025-4 to update Chapter 370-11, Cemetery Regulations: *Motion Berg, second Appleby, to approve Ordinance 2025-4 updating Chapter 370-11, Cemetery Regulations. Motion carried with all "ayes".*

Police, Fire & Ambulance Committee:

- 1) Police Chief Update: Leschke highlighted on his report that was in the meeting packet. There were 304 calls for service, 42 traffic citations issued, 21 written traffic warnings issued and 2 municipal ordinance citations issued. Reviewed golf cart ordinance 1 year after enacting and have determined no issues or edits at this time. Sergeant Strobusch organized a community education session on Scam Prevention held at City Hall.
- 2) Report from Fire District Meeting: Gorchals gave an update on the Fire Department. They have responded to 58 calls as of May 27th. The department has applied for \$608,000 in grants. The HVAC system has been updated. \$20,000 was budgeted for project, total cost came in under \$19,000. 1,300 halves were sold at the Chicken BBQ. The department will not be hosting a dance this summer but instead will have a raffle fundraiser to raise money for equipment purchase.

Public Works Committee:

- 1) Public Works Supervisor Update: Leschke highlighted on his report that was in the meeting packet. Green Boyz completed the spring weed spray and fertilizing. Hose bibb work at the cemetery has been completed. Leschke would like to come up with a process on replacement of trees. Would like some guidance and direction on removal of dying trees and replanting of trees. The cemetery could use some major tree work done. Also lots of stumps to grind up. Will need to look at tree maintenance/removal in the budget for 2026.

CITY OF WEYAUWEGA
COMMITTEE OF THE WHOLE PROCEEDINGS
JUNE 10, 2025

- 2) Work Order Update: A breakdown of all workorders submitted was included in the packet. There have been 45 work orders submitted to date.
- 3) Discussion/Recommendation on ToolCat Lease Option: Leschke worked with Spiegelberg to get a quote on a lease option for a Bobcat ToolCat. Lease amount of approximately \$1,700 a month. Would then look at getting rid of John Deere. Would help Public Works staff to continue to improve with operations and snow removal. No action taken.

Public Property & Purchasing Committee: Nothing to report

Finance Committee:

- 1) Discussion on Southgate Leasing: Bryan Bastar with Southgate Lease Services spoke to the council on their fleet management services. The business has worked mostly in the private sector and now branching out to smaller businesses and municipalities that are looking at ways to purchase vehicles that make it difficult to budget for. They offer lease options for new and used vehicles with many flexible options. This could be an option for leasing a plow truck for the City. Information only.
- 2) Discussion/Recommendation on repayment plan to the city for the Lead Lateral Project properties: Clerk Loehrke had in the meeting packet an example of a payment plan Administrator Schroeder did back in 2020 for a resident. Council will have a maximum of a three-year repayment plan and no interest charged. *Motion Appleby, second Baehnman to follow example of payment plan for lead lateral project with maximum repayment term up to three years and no interest charged. Motion carried with all "ayes".*
- 3) Discussion/Recommendation on sponsorship for Weyauwega Firefighters 2025 Equipment Fundraiser in place of dance: The fire department is looking for sponsors to help with the raffle fundraiser. The City did donate \$250 in 2024. Some council members feel that we already give money in our yearly budget to the district that an additional sponsorship is not needed. Others feel we have donated in the past. It was asked if other municipalities in the district donate anything. *Motion Appleby, second Gunderson, to approve a \$250 sponsorship to the Fire Department raffle and find out if any other municipalities donate. If none, then we will not donate in 2026. Motion carried with five "ayes" and one "nay".*
- 4) Discussion/Recommendation on sponsorship for Waupaca County Fair: In the past we have made a monetary donation of \$500 along with the use of the cemetery land for parking and assistance from Public Works staff. *Motion Appleby, second Gorchals, to approve a \$500 donation to the Waupaca County Fair along with use of land for parking. Motion carried with all "ayes".*

CITY OF WEYAUWEGA
COMMITTEE OF THE WHOLE PROCEEDINGS
JUNE 10, 2025

- 5) Discussion/Recommendation on Building Inspector Position: The City's Building Inspector Bob Underberg, has submitted his intent to retire at the end of June. He will continue to work until all of his projects are closed out. Mayor Luedke reached out to McMahon to see what they can offer and they currently assist 14 other municipalities with Building Inspector services. Underberg has recommended not to go with the County at this time. Council agrees to use McMahon to fill in with Building Inspector services and have them review our building permit fees. *Motion Gorchals, second Appleby, to use McMahon for Building Inspector services to be reviewed for 2026 fiscal year. Motion carried with all "ayes".*

- 6) Discussion/Recommendation on City Signage along Highway 10: Gunderson talked about how the signs started with the Hometown Group. Advertising was for non-profit groups at \$25 for one week. The City would like to see the signs used again since they were repaired last year. Would like to offer it to non-profits and businesses doing a special event. The Public Works Department would put the lettering on the signs. *Motion Appleby, second Baehnman, to allow non-profits to advertise for \$25 a week and businesses holding a special event \$50 a week on the Highway 10 signs. Motion carried with all "ayes".*

- 7) Discussion/Recommendation on donation for Horse & Buggy Days: Instead of making a monetary donation to Horse & Buggy Days and Beyond the City's donation would be the donation of hours put in by the Police and Public Works Departments and one month of advertising on the Highway 10 signs one month before the event. *Motion Appleby, second Gorchals, to approve 1 month of advertising on the Highway 10 signs and the time put in by the Police and Public Works Department for the City's donation to Horse and Buggy Days and Beyond. Motion carried with all "ayes".*

- 8) Discussion/Recommendation on checks from 05/01/2025 through 05/31/2025 totaling \$227,747.87 and the monthly financial reports: *Motion Appleby, second Gunderson, to recommend approval of checks from 05/01/2025 through 05/31/2025 totaling \$227,747.87 and the monthly financial reports.* Question was asked on council pay and why some meetings are paid the following month. Appleby had discussed with the City Treasurer and she explained that payment will vary each month depending on when the time period for payroll runs. *Motion carried with all "ayes".*

Next meeting date/time: Common Council meeting will be Monday, June 16th at 6:30 pm and committee meetings will be July 15th at 6:00 pm.

Motion Appleby, second Gunderson, to adjourn at 7:44 pm. Motion carried with all "Ayes".

CITY OF WEYAUWEGA
COMMITTEE OF THE WHOLE PROCEEDINGS
JUNE 10, 2025

Recommendations to Council:

1. *Recommend approval of Ordinance 2025-3 updating Chapter 190-12, Animals in Park and Cemeteries.*
2. *Recommend approval of Ordinance 2025-4 updating Chapter 370-11, Cemetery Regulations.*
3. *Recommend approval of payment plan for lead lateral project with maximum repayment term up to three years and no interest charged.*
4. *Recommend approval of a \$250 sponsorship to the Fire Department raffle and find out if any other municipalities donate. If none, then we will not donate in 2026.*
5. *Recommend approval of a \$500 donation to the Waupaca County Fair along with use of land for parking.*
6. *Recommend approval to use McMahon for Building Inspector services to be reviewed for 2026 fiscal year.*
7. *Recommend approval for non-profits to advertise for \$25 a week and businesses holding a special event \$50 a week on the Highway 10 signs.*
8. *Recommend approval of 1 month of advertising on the Highway 10 signs and the time put in by the Police and Public Works Department for the City's donation to Horse and Buggy Days and Beyond.*
9. *Recommend approval of checks from 05/01/2025 through 05/31/2025 totaling \$227,747.87 and the monthly financial reports.*

Rebecca Loehrke
City Clerk