

**Proceedings of the Board of Review
City of Weyauwega
Tuesday, April 26, 2022**

Administration of Oaths were given to new member Shani Appleby and to the Assessor, Jake Baumbach, with Associated Appraisals Consultants, Inc.

The Board of Review meeting was called to order at 3:00 pm by Keith Najdowski at the Weyauwega Municipal Building Council Chambers, roll call was taken. Members present: Keith Najdowski, Paul Buchholz and Shani Appleby. The Board of Review does have two open vacancy positions. Also present were Jake Baumbach with Associated Appraisals, City Clerk Rebecca Loehrke and Richard Rupno.

Keith Najdowski was nominated for chairperson. *Motion Buchholz, second Appleby, to appoint Keith Najdowski as chairperson. Motion carried with all "ayes".*

Motion Najdowski, second Appleby, to approve the Board of Review minutes from May 12, 2021. Motion carried with all "ayes."

It was noted that Shani Appleby attended training in 2022. Paul Buchholz, Keith Najdowski and Clerk Rebecca Loehrke attended training in 2021. The Board has met the mandatory training requirements.

Receipt of the Assessment Roll by clerk from the Assessor: The clerk was in possession of the assessment roll from the Waupaca County Treasurer's Office.

Receive the Assessment roll and sworn statements from the clerk: The Board was presented with the assessment roll to review.

Review the Assessment Roll and Perform Statutory Duties: The Board examined the roll and found no errors, omitted property or double assessed properties. Assessor Baumbach reported that there is an increase of \$997,500 in total land and improvements from 2021. Personal Property decreased by \$19,500. 62 notices were sent out to property owners on changes. Later in 2022 will start the total re-evaluation and will continue into 2023. The City was last reassessed in 2008.

Discussion /Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.): No errors were found.

Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll: One change to personal property was noted in the book. *Motion Najdowski, second Buchholz, to approve. Motion carried with all "ayes".*

Allow taxpayers to examine assessment data: No taxpayers were present.

Review Noticed of Intent to File Objection: No objections were given.

Proceed to hear objections, if any: No objections were given.

Consider/act on scheduling additional Board of Review Dates: No additional meetings are necessary.

Motion Najdowski, second Buchholz, to adjourn at 5:00 p.m. Motion carried with all “ayes”.

Rebecca Loehrke
City Clerk