

PROCEEDINGS OF THE COMMON COUNCIL  
CITY OF WEYAUWEGA  
MONDAY, FEBRUARY 21, 2022

The regular monthly meeting of the Common Council of the City of Weyauwega was called to order at 6:30 p.m., on Monday, February 21, 2022 in the Weyauwega Municipal Building Council Chambers by Council President Rich Luedke.

Roll Call: Present: Rich Luedke, Kaley DuCoeur, Chris Gunderson, and Bruce Goetsch. Not present: Mayor Jack Spierings, Shani Appleby and Cameron Looker. Also present: City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, Police Chief Brandon Leschke, Frank Zabo, Tim Litscher and Richard Rupno. The meeting began with the saying of the Pledge of Allegiance led by Bruce Goetsch.

*Motion Goetsch, second Gunderson, to approve the agenda. Motion carried with four “ayes”, zero “nays”.*

*Motion Goetsch, second Gunderson, to approve the minutes of the Regular Common Council Meeting from January 17, 2022. Motion carried with four “ayes”, zero “nays”.*

**Citizen Appearances:** Library Representative, Frank Zabo, reported that the library board has approved their annual report to the State. They have also approved a plan to switch over to LED lights. Hoping to start that project in the next month or so. The board has approved to move ahead in the building project expansion. They have hired McMahon as the engineer on the project. Planning to get the ground tested to make sure no water issues like they have had in the past.

**Public Works Committee:** *Motion Goetsch, second Gunderson, to approve the WDNR Project Acceptance for the Wastewater Treatment System D20 project. Motion carried with four “ayes”, zero “nays”.*

*Motion Goetsch, second Gunderson, to approve the WDNR American Iron & Steel Certification for the Wastewater Treatment System D20 project. Motion carried with four “ayes”, zero “nays”.*

*Motion Goetsch, second Gunderson, to approve the WDNR Operation & Maintenance Manual Certification Checklist for the Wastewater Treatment System D20 project. Motion carried with four “ayes”, zero “nays”.*

*Motion Goetsch, second Gunderson, to approve the General Engineering Service Agreement with McMahon. Motion carried with four “ayes”, zero “nays”.*

**Finance Committee:** *Motion DuCoeur, second Goetsch, to approve Resolution #646 – A Resolution Authorizing the Submission of a Community Development Investment Grant (CDI) Application by Administrator. Motion carried with four “ayes”, zero “nays”.*

*Motion DuCoeur, second Gunderson, to approve checks dated 01/01/2022 thru 01/31/2022 totaling \$293,809.50 and the monthly financial statements. A roll call vote was taken with “ayes” from DuCoeur, Luedke, Goetsch and Gunderson; zero “nays”. Motion carried.*

**Police, Fire, & Ambulance Committee:** *Motion Goetsch, second DuCoeur, to approve the purchase of a Chevy Silverado and wait till 2023 for payment. Motion carried with four “ayes”, zero “nays”.*

**Public Health & Relief (Ordinance) Committee:** No Action for Council

**Recreation Committee:** No Action for Council

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**Public Property & Purchasing Committee:** No Action for Council

**Plan Commission:** No Action for Council

**New Business:** *Motion Goetsch, second DuCoeur, to approve regular operator license's for Colton Puls & Joshua Macijeski, Weyauwega Travel Plaza and DeAnna Volz. Motion carried with four "ayes", zero "nays".*

*Motion Goetsch, second Gunderson, to approve Resolution #647 – A Resolution to appoint Election Inspector for a two-year term from January 1, 2022 through December 31, 2023. Motion carried with four "ayes", zero "nays".*

**Dahlke Development Agreement:** Schroeder noted that the agreement is needed for the grant application. Council discussed the adjoining door that is requested between the Dahlke property and the Community Room and discussed pros and cons of having direct access to city property. Council would like to have all costs associated covered by Dahlke and if the building was ever sold that the wall would be put back in. *Motion Goetsch, second Gunderson, to approve the Developers Agreement with Dahlke Holdings LLC and have all cost covered by them. Motion carried with three "ayes" and one "nay" by DuCoeur.*

**Discussion on the ordinance creation for virtual and remote meetings:** Council discussed the ordinance guidelines that were presented from Attorney Kalny. Council discussed if remote meetings should only be used for committee meetings and not council meetings or only have zoom links for the public to view. Discussed pros and cons for all options. Schroeder noted that the technology in the council chambers needs to be looked into. Waiting to hear back from our IT guys to see what is able to be done on recording system. Council would like to have Attorney Kalny present next month if possible to go over different aspects of the proposed ordinance. Will table item for more discussion next month.

**Amendment of §95-20 Conduct of Deliberations** will be table till next month to speak with Attorney Kalny.

**Council Training Workshop:** Schroeder was asked to list item on the agenda for discussion. Would like to have Attorney Kalny do a workshop for all council members after the new council takes over in April. Schroeder is to talk to Kalny and see what he can offer.

**Audit Services Agreement with CliftonLarsonAllen LLP:** Schroeder received the agreement from CliftonLarsonAllen late last week and the audit has started today. *Motion Goetsch, second DuCoeur, to approve the Audit Services Agreement with CliftonLarsonAllen LLP for the 2021 audit. Motion carried with four "ayes", zero "nays".*

**Mayor's Report:** No report given.

**Administrator's Report:** Schroeder reported on the following items:

- Kyle Young will be leaving the City. His last day is March 10<sup>th</sup>.
- Will need to hold a Special Public Works meeting to discuss staffing. Young is the City's only Advance Operator. Will need to have an agreement in place with a neighboring municipality to cover the reporting that needs to be done by an Advance Operator before Young leaves.

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- Need to post for a City Hall custodian. Our current custodian would like to cut back and go back to just the library. The job will be posted this week.
- The job posting for a Public Works Summer Employee is ready to go out. The County is having problems hiring for the summer so want to get our job ad out as soon as possible.
- The 2021 audit is going on now. Schroeder noted that grants are wonderful but lots of hoops and red tape to get through. At this time the City does not need to do a single audit for grants which would have been a significant cost.
- Waupaca County Highway Department has notified the City that asphalt pricing is going up 20% this summer.
- At the March 7<sup>th</sup> Finance Committee Meeting there will be four local financial institutions from Waupaca County present to give reports on what they are able to offer the City for our banking needs.
- Would like to have some strategic planning with the Council. Planning for the future with vision and goals of the Council.
- Will be looking at updating Comprehensive Plan.

**Police Chief's Report:** Chief Leschke reported on the following items:

- Wrapped up food pantry donation with 1,000 lbs of food and \$5,000 cash donations.
- Department is working OWI Enforcement Grant shifts.
- Participated in a table top exercise with Agropur on a mass disaster.
- Attended the Chief's Conference which was done by Zoom.
- Attended WI Police Leadership Winter Conference in person.
- Department is undergoing a rebranding process. Will be coming up with a new patch design. Also having headshots taken with a local photographer to be used for updated ID's, website and in the office.
- Bryce Tesch has moved back and is back with the department. He will be filling Officer Walby's shifts while she is out. Will be hiring another part-time officer and start training end of next week.
- New Tahoe is finally in service.
- The purchase of the Silverado was brought forward because of the uncertainty on when fleet vehicles are available to be ordered. Could be out over a year or two if we would wait.

The meeting calendar for March was set.

**Such Other Matters as Authorized by Law:** None

*Motion Goetsch, second Gunderson, to adjourn at 7:41 pm. Motion carried with four "ayes", zero "nays".*