

CITY OF WEYAUWEGA  
FINANCE COMMITTEE PROCEEDINGS  
NOVEMBER 15, 2022

The Finance Committee meeting was called to order by Chairman Kaley DuCoeur at the Weyauwega Municipal Building Council Chambers at 5:30 pm. Roll call was taken. Members Present: Tim Litscher, Rich Luedke and Kaley DuCoeur. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Police Chief Brandon Leschke, and City Clerk Rebecca Loehrke.

*Motion Luedke, second Litscher, to approve the Finance Committee meeting minutes from October 11, 2022. Motion carried with all "ayes".*

**Citizen Appearances:** None

**Sweetwood Builders Developer's Agreement extension discussion with possible action:**

Schroeder reported that the new duplex is all framed in. Sweetwood has paid all outstanding bills. Also mentioned that the surveyor spoke to Schroeder on the CSM maps for lots 3 and 27. Committee would like to have Mr. Church come to the January Finance Meeting to inform the committee of his future plans for the other lots they own. Will wait on an extension decision until the January meeting.

**Cline-Hanson Dahlke overflow technology ports request discussion with possible action:**

Schroeder brought forward to allow the committee to discuss. The funeral home would like to put a small box on the wall in the Community Room that would allow them to have access to their technology and ports when they would bring a TV cart into the room. The funeral home uses AIT for their technology needs like the City does. *Motion DuCoeur, second Luedke, to allow Cline-Hanson-Dahlke overflow technology ports be installed as presented in the packet and in the event the business changes it would then need to be removed. Motion carried with all "ayes".*

**City Fee increase for discussion and action:**

Loehrke spoke on the city fee for Special Assessments and Real Estate Inquires that was brought up after the last meeting. Currently the city charges \$30. New London and Hortonville will be charging \$30 with \$50 for a rush request. Waupaca and Clintonville charge \$50 with \$75 for a rush. Loehrke would like to keep the fee at \$30 and add the \$50 rush request. *Motion DuCoeur, second Luedke, to leave the Special Assessment and Real Estate Inquiry fee at \$30 but add a rush fee of \$50. Motion carried with all "ayes".*

**Approve Checks from 10/01/2022 through 10/31/2022 totaling \$414,660.80 and the monthly financial reports:**

*Motion DuCoeur, second Luedke, to approve checks from 10/01/2022 through 10/31/2022 totaling \$414,660.80 and the monthly financial reports. A roll call vote was taken with "ayes" from Litscher, Luedke and DuCoeur. Motion carried.*

**Administrator's Report:** Schroeder reported on the following items:

- He is finishing up evaluations and will only have a couple left. Some very good discussion is coming from the evaluations.

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- Preliminary audit for 2022 is scheduled for December 12<sup>th</sup> and 13<sup>th</sup>.

**Set next meeting date/time:** The next committee meeting is scheduled for Tuesday, December 13<sup>th</sup> at 5:30 pm.

**Such other matters as authorized by law:** None

*Motion DuCoeur, second Litscher, to move into closed session pursuant to §19.85(1)(C) Wis. Stats., in consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council. The reason for the closed session is Administrator Evaluation. If the committee adjourns into closed session it may choose to reconvene into open session at the completion of the closed session pursuant to §19.85(2) Wis. Stats. Motion carried with all "ayes".*

*Motion DuCoeur, second Luedke, to adjourn in closed session at 6:13 pm. Motion carried with all "Ayes".*

**Recommendations to Council:**

1. Recommend to allow Cline-Hanson-Dahlke overflow technology port be installed as presented in the packet and in the event the business changes it would then need to be removed.
2. Recommend to leave Special Assessment and Real Estate Inquiry fee at \$30 but add a rush fee of \$50.
3. Recommend to approve checks dated 10/01/2022 through 10/31/2022 totaling \$414,660.80 and the monthly financial statements.

Rebecca Loehrke  
City Clerk