

CITY OF WEYAUWEGA  
PUBLIC WORKS COMMITTEE PROCEEDINGS  
SEPTEMBER 14, 2021

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 7:00 pm. Roll call was taken. Members Present: Bruce Goetsch, Chris Gunderson and Cameron Looker. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, City Engineer Thad Majkowski and Clerk Rebecca Loehrke.

*Motion Goetsch, second Gunderson, to approve the meeting minutes from August 3, 2021. Motion carried with all "ayes".*

**Citizen Appearances:** None

**Engineer Report:**

**Cedar Corp –**

**a. Water System New Tower Update:** Painting is complete. Finishing up landscaping and final grading for road and fencing. The water tower is ready to go. Waiting for the completion of the booster station. Antenna's on the old water tower can be moved and installed on the new tower.

**b. Water Main Update:** Project is 95% complete. Patch work on Clark Street needs to be done yet. Looking to be approximately \$50,000 under contract amount.

1. **Water Main B20 Pay Request #3 for \$107,494.64:** *Motion Goetsch, second Looker to approve Water Main B20 Pay Request #3 for \$107,494.64 contingent on lien waivers and wage rate verifications. Motion carried with all "ayes".*

**c. Booster Station Update:** Finishing up and hopefully operational in 2-3 weeks.

1. **Booster C20 Change Order #4 for an increase of \$10,703:** This change order includes work change directives #8, #9 & #10. *Motion Goetsch, second Gunderson, to approve Booster C20 Change Order #4 for an increase of \$10,703. Motion carried with all "ayes".*
2. **Booster C20 Pay Request #6 for \$112,675.64:** *Motion Goetsch, second Gunderson, to approve Booster C20 Pay Request #6 for \$112,675.64 contingent on lien waivers and wage rate verifications. Motion carried with all "ayes".*

**d. Wastewater Treatment System Update:** Some minor scope changes in the change order.

1. **WWTP D20 Change Order #3 for a decrease of \$447.18:** *Motion Goetsch, second Gunderson, to approve WWTP D20 Change Order #3 for a decrease of \$447.18. Motion carried with all "ayes".*
2. **WWTP D20 Pay Request #6 for \$200,011.99:** *Motion Goetsch, second Looker, to approve WWTP D20 Pay Request #6 for \$200,011.99 contingent on lien waivers and wage rate verifications. Motion carried with all "ayes".*

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- e. **WDNR Clean Water Fund Application Resolutions:** These are resolutions to approve to go along with the application that will be submitted by the end of the month.
1. *Motion Goetsch, second Gunderson to approve Resolution #640 – Authorized Representative to File Application for Financial Assistance from State of Wisconsin Environmental Improvement Fund. Motion carried with all “ayes”.*
  2. *Motion Goetsch, second Looker, to approve Resolution #641 – Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried with all “ayes”.*
  3. *Motion Goetsch, second Gunderson, to approve Resolution #642 – Declaration of Official Intent. Motion carried with all “ayes”.*

**Discussion and possible action on agreement with WF School District for antenna on new water tower:** Currently the School District has an antenna on the old water tower for bus radio communication and will be transferring it over to the new tower but the City does not have an agreement on file. This agreement will clarify the timelines for notification when work is done on the tower and liability. *Motion Goetsch, second Looker, to approve the agreement with the WF School District for an antenna on the new water tower free of charge. Motion carried with all “ayes”.*

**Waupaca County Highway Department Administration Fee:** This is informational only. Waupaca County is increasing their administrative fee from 2% to 3.5% effective January 1, 2022. A comment was made about the City possibly looking into charging an administrative fee.

**Discussion on road extension for W. 3<sup>rd</sup> Avenue:** The property at the end of W. 3<sup>rd</sup> Avenue has been sold. New property owners want to build two houses. One for themselves and one for their children. They would like to have a cul-de-sac constructed instead of a road joining W 3<sup>rd</sup> Ave and 2<sup>nd</sup> Ave. Committee agrees with the cul-de-sac option. A road joining with 2<sup>nd</sup> Ave would cause more traffic on both roads and more in construction costs. The cul-de-sac would need to be large enough to have room for a snow plow to turn around. Where the property owners will build their houses will determine the exact location of the cul-de-sac. Schroeder will reach out to the property owners and find out if they have locations picked out for the two houses.

**Public Works Supervisor Report:** No report. Supervisor Young is on vacation.

**Administrator Report:** Schroeder reported that the two positions in Public Works have been filled. Mike Pfankuch started last week and Carson Faulkner will start next week when Young is back from vacation.

**Set next meeting date/time:** The next committee meeting is scheduled for Monday, October 11<sup>th</sup> at 6:30 pm.

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**Such Other Matters as Authorized by Law:** None

*Motion Looker, second Gunderson, to adjourn at 7:35 pm. Motion carried with all "ayes".*

**Recommendations to Council:**

1. Recommend to approve Water Main B20 Pay Request #3 for \$107,494.64 contingent on lien waivers and wage rate verifications.
2. Recommend to approve Booster C20 Change Order #4 for an increase of \$10,703.
3. Recommend to approve Booster C20 Pay Request #6 for \$112,675.64 contingent on lien waivers and wage rate verifications.
4. Recommend to approve WWTP D20 Change Order #3 for a decrease of \$447.18.
5. Recommend to approve WWTP D20 Pay Request #6 for \$200,011.99 contingent on lien waivers and wage rate verifications.
6. Recommend to approve Resolution #640 – Authorized Representative to File Application for Financial Assistance from State of Wisconsin Environmental Improvement Fund.
7. Recommend to approve Resolution #641 – Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.
8. Recommend to approve Resolution #642 – Declaration of Official Intent.
9. Recommend to approve the agreement with the WF School District for an antenna on the new water tower free of charge.

Rebecca Loehrke  
City Clerk