

CITY OF WEYAUWEGA
FINANCE COMMITTEE PROCEEDINGS
AUGUST 10, 2020

The Finance Committee meeting was called to order by Chairman Keith Najdowski at the Weyauwega Municipal Building Council Chambers at 3:00 pm. Roll call was taken. Members Present: Keith Najdowski, Shani Appleby and Rich Luedke. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, Police Chief Jerry Poltrock and Sergeant Brandon Leschke.

Motion Najdowski, second Appleby, to approve the Finance Committee meeting minutes from July 13, 2020. Motion carried with all "ayes".

Citizen Appearances: None

Discussion and possible action on Rebound Program Presentation: Administrator Schroeder and Sergeant Leschke had attended a presentation on the Rebound Program and thought it may be beneficial to the City and its employees. It is a program that helps employees get back to work faster after being injured. They help to make expedited doctor appointments and therapy sessions. They can get someone in to see a doctor within 24-48 hours of being called. They specialize in muscular/skeletal/hernia/concussion injuries now with the possibility of cancer treatments in the future. This is a program that the League of Wisconsin Municipalities Insurance would reimburse the City back in the first three years. After the first three years it is approximately \$325 per full time employee. The Program covers all Protective Service Personnel (Fire/EMS/Police, Public Works and support personal which would also include City Hall staff). Committee thought it would be a good program to try since we have nothing to lose in the first three years. *Motion Najdowski, second Appleby to recommend to council to approve a three year period with the Rebound Program and then relook at the program after three years. Motion carried with all "ayes".*

Discussion and possible action on Certificate of Deposits held at BMO Harris Bank: Schroeder reported that the City has three CD's coming due at BMO Harris for approximately \$106,000. With some ongoing issues with BMO Harris he would like to slowly start to move funds over to Bank First. *Motion Najdowski, second Appleby, to approve moving Certificate of Deposits of approximately \$106,000 over to Bank First. Motion carried with all "ayes".*

Discussion and possible action on donation to Weyauwega Area Fire Department: The dance scheduled for August 22nd has been cancelled. The Fire Department would like to know if the City would like to have the \$250 donation back this year, use it as donation for next year or just consider it a donation for this year. *Motion Najdowski, second Appleby, to consider the \$250 as a donation to the Fire Department for this year. Motion carried with two "ayes" and one abstain from Luedke.*

Approve Checks from 07/01/2020 thru 07/31/2020 totaling \$1,641,346.11 and the monthly financial reports: *Motion Najdowski, second Appleby, to approve checks from 07/01/2020 through 07/31/2020 totaling \$1,641,346.11 and the monthly financial reports. A roll call vote was taken with "ayes" from Appleby, Najdowski and Luedke. Motion carried.*

Administrator's Report: Schroeder reported he took a detailed look at the current budget to see how the City is sitting for the first 8 months of the year and we are looking pretty good so far. What

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stood out for him was a decrease of \$7,000 for electricity because of switching the decorative lights to LED lights. Overall the budget is running good and will start to work on the 2021 budget. Police and Park Department are a little high but expected at this time. Schroeder is also working on submissions for the Routes to Recovery Grant. His hope is to get some money back for expenses during the pandemic. Lastly, he was just informed recently of the Galaxy meter reading system not being supported after the end of this year. The next step up would be the Beacon reading program. He will bring cost information to the Council meeting because this needs to be acted upon soon so the program can be ordered.

Set next meeting date/time: The next committee meeting will be held on Monday, September 14, 2020 at 3:00 pm.

Such other matters as authorized by law: None

Motion Najdowski, second Appleby, to move into closed session at 3:35 pm pursuant to §19.85(1)(c) Wis. Stats., consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council. The reason for the closed session is to discuss Police Department overtime emergency rate procedures and staffing. If the committee adjourns into closed session it may choose to reconvene in open session at the completion of the closed session in order to take action on items from the closed session pursuant to §19.85(2) Wis. Stats. A roll call vote was taken with “ayes” from Appleby, Najdowski and Luedke. Motion carried.

Motion Najdowski, second Appleby, to move back into open session at 3:59 pm. Motion carried with all “ayes”.

Motion Najdowski, second Appleby, to allow 80 and 84 hour employees to receive overtime with vacation counting towards hours worked as long as regular schedule applies. .

Motion Najdowski, second Appleby, to adjourn at 4:01 pm. Motion carried with all “ayes”.

Recommendations to Council:

1. Recommend to council to approve a three year period with the Rebound Program and then review the program after three years.
2. Recommend moving Certificate of Deposits of approximately \$106,000 to Bank First.
3. Recommend to consider the \$250 as a donation to the Fire Department this year.
4. Recommend to approve checks dated 07/01/2020 thru 07/31/2020 totaling \$1,641,346.11 and the monthly financial statements.
5. Recommend to allow 80 and 84 hour employees to receive overtime with vacation counting towards hours worked as long as regular schedule applies.

Rebecca Loehrke
City Clerk