

CITY OF WEYAUWEGA
PUBLIC WORKS COMMITTEE PROCEEDINGS
APRIL 12, 2022

The Public Works Committee meeting was called to order by Chairman Bruce Goetsch at the Weyauwega Municipal Building Council Chambers at 7:16 pm. Roll call was taken. Members Present: Bruce Goetsch, Cameron Looker and Chris Gunderson. Also Present: Mayor Jack Spierings, City Administrator Jeremy Schroeder, and Clerk Rebecca Loehrke.

Motion Goetsch, second Looker, to approve the minutes from March 8, 2022. Motion carried with all "ayes".

Citizen Appearances: None

Engineer Report:

Cedar Corp – An update from Engineer Thad Majkowski was included in the packet.

a. Water System Update: Will have a warranty review this summer and fall depending on the restoration, if anything needs to be addressed in June. A20, B20 and C20 are all complete. The AIS documentation, change orders and pay requests have been submitted to the WDNR rep for all three contracts for the SDWF submittal. THE CDBG closeout was completed March 31st and final reimbursement will be released upon approval. Cedar is assisting with the administration and closing of the Safe Drinking Water Fund Loan.

b. Wastewater Treatment System Update: Will have a warranty review this summer and fall depending on the restoration, if anything needs to be addressed in June. D20 is complete. Cedar is assisting with the administration and closed on the Clean Water Fund Loan.

Discussion and possible action on Hydrant Painting Quotes: Received quotes from Sunbow (who completed the painting last year) and Davies Water. The biggest difference in the quotes is that Davies sandblasts the hydrants. Sunbow cleans up the caps with a wire brush. Sunbow did a good job last year. *Motion Goetsch, second Looker to approve the quote with Sunbow for the painting of approximately 90 fire hydrants at a cost of \$6,750. Motion carried with all "ayes".*

Discussion and possible action on Total Energy Systems, LLC Maintenance Agreement: The maintenance agreement is for the generator at the WWTP and now also the generator at the booster station. The annual maintenance is a good recommendation and can choose a multi-year agreement of either 3 or 5 years which Schroeder recommends. If any repairs are found they can fix up to a \$500 limit before authorization is needed. *Motion Goetsch, second Gunderson, to approve a 5 year annual service agreement with Total Energy Systems with a \$500 repair limit. Motion carried with all "ayes".*

Discussion and possible action on S. Lincoln Street Water & Sewer Needs: Schroeder has shared out with council in his weekly memo's the possibility of running water and sewer down S. Lincoln Street to the Marlene Ort property. Mrs. Ort wants to build a house originally on the north side of her lot but now is looking at the south side of the lot. This location will make it

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much more difficult to run water and sewer to the property line. May be able to accommodate if the house is built as close to the woods as possible. Schroeder asked McMahon to look into a cost analysis of running the lines. Schroeder will also need to find out from Mrs. Ort the exact location where she will want to build. Will communicate any updates to the committee.

Conventional Rate Case Approved Update: The Wisconsin Public Service Commission (PSC) governs all of the water systems in the State of Wisconsin. With all of the water system projects the City had going on the last several years the PSC recommended a conventional rate case study to make sure the city has enough income coming in to support the water expenses. The last time a study was completed was in 2018. A conventional rate case study is used for increases of over 3%. A municipality can also do a simplified rate case for increases under 3% which is a more simplified process. The conventional rate case was approved and the new rates were set by the PSC. The rates went into effect March 31st.

Discussion and possible action on Residential Waste and Recycling Monthly Service Charge: The City has not increased garbage and recycling rates since 2012. The cost to the City for this service is continually increasing and will now need to increase rates to the residents. The rate figured into the 2022 contract with Waste Management is \$15.45. Now with the cost of fuel increasing there is also a fuel charge added of .77 cents for the month of March. The City needs to make up a loss of \$5,447.75 so far for 2022 which comes to \$8.12 per residential property. Schroeder has recommend a new monthly garbage and recycling cost of \$16.00 per month. The additional .55 cents will go towards offsetting the expenses of maintaining the yard waste site. There will be a monthly fuel charge added of .77 cents. This will be adjustable each month and will be removed once fuel prices go below \$4.00 a gallon. To recoup the loss from earlier in the year the city will split the \$8.12 over a two month period and add \$4.06 on to the residential properties for two billing periods. Information will be written up and included in the newsletter that goes out with each bill. *Motion Goetsch, second Looker to approve the residential waste and recycling increase to \$16.00 a month and the .77 cent fuel surcharge adjustment with a temporary 2 month increase of \$4.06 to make up for the \$8.12 loss so far in 2022. Motion carried with all "ayes".*

Discussion and possible action on Utility Balance Write-Offs: The balance provided are all outstanding balances from past residents at Lamplighter Village that cannot be recovered. The auditors need a motion to be able to write off the balances. There is not much the City can do with Lamplighter Village until it changes ownership and then the City can require a master meter to be installed. *Motion Goetsch, second Looker, to write off the past due utility balances as presented from Lamplighter Village. Motion carried with all "ayes".*

WRWA Wage Survey Results: Schroeder presented information on a wage rate survey from Wisconsin Rural Waters Association. He thought the information may be useful in future discussions.

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Summer Public Works Hiring Update: One application has been received from a High School Senior. Will hold open for another week.

Administrator/Public Works Supervisor Report: Schroeder reported on the following items from the department:

- Street Sweeping will begin on Monday.
- Public Works is transitioning from winter to spring/summer. Staff is busy getting the parks cleaned up.
- Ferric Chloride will be going up \$75 a ton which will be an increase of more than \$1600 an order.
- Industrial East Lift Station main pump has issues and be will serviced. It is 12 years old.
- The lift station primary pump by World Class was having electrical issues. Staff was able to remove the pump themselves and took to Crane for repair.
- Removal of sludge from the sludge barn will start as soon as the hauler can get on the fields. He will mostly be working on the weekends.
- Public Works staff will start their summer hour schedule on May 2nd.
- Tony Burton will be taking a wastewater test soon.
- Meet with Greg Flohr from the Highway Department to go over paving projects for this summer. The budget is \$40,000. Looking at the entrance to the park and parking lot also a section of Harlon St and several sections of East St.

Set next meeting date/time: The next committee meeting will be scheduled at the Council Re-Organizational Meeting held April 19, 2022.

Such Other Matters as Authorized by Law: None

Motion Goetsch, second Looker, to move into closed session at 8:07 pm pursuant to §19.85(1)(c) Wis. Stats., in consideration of employment, promotion, compensation, or performance evaluation data of any city employee who is subject to the jurisdiction or authority of the council. The reason for the closed session is staffing vacancies. If the committee adjourns into closed session it may choose to reconvene in to open session at the completion of the closed session pursuant to §19.85(2) Wis. Stats. A roll call vote was taken with “ayes” from Goetsch, Looker and Gunderson. Motion carried.

Motion Goetsch, second Looker, to adjourn in closed session at 8:53pm. Motion carried with all “ayes”.

Recommendations to Council:

1. Recommend to approve the quote with Sunbow for the painting of approximately 90 fire hydrants at a cost of \$6,750.
2. Recommend to approve a 5 year annual service agreement with Total Energy Systems with a \$500 repair limit.

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3. Recommend to approve the residential waste and recycling increase to \$16.00 a month and the .77 cent fuel surcharge adjustment with a temporary 2 month increase of \$4.06 to make up for the \$8.12 loss so far in 2022.
4. Recommend to write off the past due utility balances as presented from Lamplighter Village.

Rebecca Loehrke
City Clerk