

PROCEEDINGS OF THE COMMON COUNCIL
CITY OF WEYAUWEGA
MONDAY, MARCH 21, 2022

The regular monthly meeting of the Common Council of the City of Weyauwega was called to order at 6:30 p.m., on Monday, March 21, 2022 in the Weyauwega Municipal Building Council Chambers by Mayor Jack Spierings.

Roll Call: Present: Mayor Jack Spierings, Rich Luedke, Kaley DuCoeur, Chris Gunderson, Shani Appleby, and Bruce Goetsch. Not present: Cameron Looker. Also present: City Administrator Jeremy Schroeder, Clerk Rebecca Loehrke, James Card, Frank Zabojs, Tim Litscher and Richard Rupno. City Attorney James Kalny participated by Zoom. The meeting began with the saying of the Pledge of Allegiance led by Mayor Spierings.

Motion Goetsch, second Luedke, to approve the agenda. Motion carried with five “ayes”, zero “nays”.

Motion Goetsch, second Appleby, to approve the minutes of the Regular Common Council Meeting from February 21, 2022. Motion carried with five “ayes”, zero “nays”.

Citizen Appearances: Library Representative, Frank Zabojs, reported that the library has met with engineers from McMahon on the library expansion. The library is also having the same issues as the City with looking for someone to clean the library and deciding where to transfer their financial accounts to.

Public Works Committee: *Motion Goetsch, second Gunderson, to approve the Booster C20 Change Order #5 for a decrease of \$50,006. Motion carried with five “ayes”, zero “nays”.*

Motion Goetsch, second Luedke, to approve the Booster C20 Pay Request #10 Final for \$35,909.84. Motion carried with five “ayes”, zero “nays”.

Motion Goetsch, second Gunderson, to approve the Certificate of Substantial Completion for Booster Station C20 project. Motion carried with five “ayes”, zero “nays”.

Motion Goetsch, second Gunderson, to approve the renewal contract with HydroCorp for Cross Connection Control Services for \$9,504 for 2 years. Motion carried with five “ayes”, zero “nays”.

Motion Goetsch, second Gunderson, to approve the Interim Advance Operator Agreement with the City of Waupaca. Motion carried with five “ayes”, zero “nays”.

Finance Committee: *Motion DuCoeur, second Appleby, to allow employees to have their HSA’s at a financial institution they choose. Motion carried with five “ayes”, zero “nays”.*

Motion DuCoeur, second Gunderson, to approve a \$250 Silver sponsorship to the Weyauwega Firefighters 2022 Dance Fundraiser. Motion carried with five “ayes”, zero “nays”.

Motion DuCoeur, second Appleby, to approve checks dated 02/01/2022 thru 02/28/2022 totaling \$142,932.01 and the monthly financial reports. A roll call vote was taken with “ayes” from Appleby, DuCoeur, Goetsch, Gunderson and Luedke; zero “nays”. Motion carried.

Police, Fire, & Ambulance Committee: No Action for Council

Public Health & Relief (Ordinance) Committee: No Action for Council

Recreation Committee: *Motion Gunderson, second DuCoeur, to approve \$670 for a hole sponsorship and tee pads for the disk golf course. Motion carried with five “ayes”, zero “nays”.*

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Motion Gunderson, second Goetsch, to approve having the July 3rd fireworks over the lake. Motion carried with five “ayes”, zero “nays”.

Public Property & Purchasing Committee: No Action for Council

Plan Commission: *Motion Goetsch, second Gunderson, to approve the sign permit application for Susie Q’s Drive-In at 417 W Main Street. Motion carried with five “ayes”, zero “nays”.*

New Business: *Motion Goetsch, second Appleby, to approve the Regular Operator License for Caroline Webb, Weyauwega Travel Plaza. Motion carried with five “ayes”, zero “nays”.*

Motion Goetsch, second Gunderson, to approve the Parade Permit for the American Legion Post #176 Memorial Day parade on May 30, 2022 and waive the permit fee. Motion carried with five “ayes”, zero “nays”.

Motion Goetsch, second Luedke, to approve the Street Use Permit for the Weyauwega Blacktop Tractor Pull on May 14, 2022. Motion carried with five “ayes”, zero “nays”.

Discussion on ordinance for remote attendance and virtual meetings: Schroeder reported on the discussion that took place last month on the creation of a new ordinance that would regulate virtual meetings and remote attendance at meetings. Discussion was lengthy and questions were asked that he was not sure how to advise so he asked Attorney Kalny to speak to the Council on the ordinance that he drafted. Attorney Kalny spoke that the example ordinance is conservative and covers both remote attendance by members to a meeting and also an entirely virtual meeting. Remote attendance by a member would have 48/24 hour notice requirements. Public could attend virtual if the meeting was held virtual. It would have to be posted on the agenda that the meeting would be held virtual with instructions how to access. Kalny asked what the ultimate goal was? A few council members would like to be allowed to have remote attendance if unavailable to attend due to work issues. Other council members feel having the meeting virtual for citizens to watch and participate is also important. One of the biggest obstacles will be the issue of technology in the Council Chambers. The City does not have an IT department in house that can set everything up. This falls on the hands of the Administrator and Clerk to work with AIT who we contract with for IT work. The system that is installed in the Chambers is not an ordinary computer system and not even sure if it can support systems like Zoom. Council would like to have the Clerk and Administrator work with AIT and see what is needed and any cost associated to upgrade the recording system to hold meetings virtually before any decision is made.

Amendment of §95-20 Conduct of Deliberations will be table till the creation of a virtual ordinance.

Council Training Workshop: Attorney Kalny highlighted the Public Officials Program that is being offered by Davis Kuelthau. It is a very good program for newer council members to attend. Public Records will be one of the items discussed. Also great to network with other public officials. Will be held April 27th in De Pere. Council Members should notify Schroeder if they are interested in attending.

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Mayor's Report: Mayor Spierings had nothing more to report.

Administrator's Report: Administrator Schroeder reported on the following items:

- The grant application for 101 E Main Street is finally submitted.
- Have not received any applications for the Summer Public Works position.
- Had one applicant for the City Hall Cleaning position who will be starting in May.
- Public Works Committee is working on the vacancy of a Public Works Supervisor.
- Looks like the City should be ok with lifeguards so far.
- Received a call from the Middle School about participating in the Warhawks Community Wellness Fair on May 5th from 2-7pm outside on the school complex. It would be a good opportunity to highlight the City's Parks and recreation opportunities. Could have a member of the Recreation Committee work with him. Told the school he would get back to them in a week or two.
- Recommendation from the City Hall staff is to wait yet on making a decision on a new financial institution. There are a couple of banks that are interested in opening a branch in the City so want to wait and see if anything happens. Don't want to move accounts out of City and then move again if something would open.

Police Chief's Report: Chief Leschke was unable to attend.

The meeting calendar for April was set.

Such Other Matters as Authorized by Law: None

Motion Luedke, second Appleby, to adjourn at 7:14 pm. Motion carried with five "ayes", zero "nays".

Rebecca Loehrke
City Clerk